

# VILLAGE OF CRETE

524 W. Exchange Street

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Crete, IL 60417

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[www.villageofcrete.org](http://www.villageofcrete.org)

## PROPERTY TRANSFER/UTILITY ESTABLISHMENT

Date: \_\_\_\_\_ Service Address: \_\_\_\_\_

Date of Property Transfer: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_  
\_\_\_\_\_

Owner Phone: \_\_\_\_\_ (Home)  
\_\_\_\_\_ (Cell)

Owner Occupied: Yes or No

If not owner occupied: Occupant Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ (Home)  
\_\_\_\_\_ (Cell)

Are Services Terminated for Non-Payment? Yes or No

Inspection needed? Yes or No

### Must provide the following to re-instate service: (Copies of the following will be kept on file)

1. HUD Closing papers
2. Proper Identification (Current Valid Driver's License or Current Valid State ID)
3. Any outstanding monies owed to the Village of Crete. To be paid in Cash, Money Order or Cashier's Check. **NO Personal or Business checks!**
4. Appointment scheduled for reinstatement of water service. Owner/Occupant or authorized agent must be present at time of re-connection.
5. If applicable, a property inspection must be scheduled.

\_\_\_\_\_  
Signature of Owner/Responsible Party