

# Re-Roofing



## Village of Crete Guides

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### Permit Procedures

- \*\* Applicants must submit a completed building permit application.
- \*\* If a contractor is doing the work, they must be a State of Illinois licensed roofer and licensed with the Village of Crete.

### Specifications

- \*\* Roof covering materials are required to be installed per building code requirements and the manufacturer's installation instructions.
- \*\* A maximum of two (2) layers of 3-tab roofing are allowed.
- \*\* Architectural style shingles cannot be installed over existing shingles.
- \*\* If roof covering is water-soaked, curling or deteriorated to the point that the existing roof covering is not adequate as a base for additional roofing, a complete tear-off is required.
- \*\* If any sheathing is deteriorated, stressed or less than the minimum sheathing required, it must be stripped down to the original rafters and re-sheathed. Sheathing must be a minimum of 7/16" structural panel (plywood, OSB). If rafters are 24" on center, the sheathing must be installed with spacers (ply clips).
- \*\* Asphalt shingles can not be installed on roof slopes with less than a 2/12 pitch. For roofs between 2/12 and 4/12 pitch, a minimum 30 lb. felt paper is required. Roofs with a pitch over 4/12 require a minimum 15 lb. felt paper.
- \*\* Shingles shall be fastened with non-corrosive nails or staples, penetrating a minimum of 3/4 inch into sheathing or through the thickness of the sheathing, whichever is less. Asphalt shingles should be applied according to the manufacturer's printed instructions.
- \*\* The roof valley flashing shall have a 36" wide underlayment directly under it consisting of one layer of Type 15 felt, or ice and water shield running the full length of the valley.
- \*\* Ice and water shield shall be installed from the eave's edge to a point at least 12" inside the exterior wall line of the building. It shall consist of a self-adhering polymer modified bitumen sheet.
- \*\* For attic ventilation, one (1) square foot of free vent area shall be provided for every 150 square feet of floor area in the attic. Attic ventilation can be reduced to one square foot for every 300 square feet of attic area provided 50%-80% of ventilators are located in the upper portion of the space to be ventilated with the balance provided by eave or cornice vents or if vapor barrier is installed on warm-in-winter side of the ceiling.
- \*\* Existing vent flashing, metal edgings, drain outlets, collars and metal counter-flashings shall not be re-installed where rusted, damaged or deteriorated.
- \*\* Drip edge is recommended along roof edge and rake.

***This Notice is being distributed with roofing permit applications to inform residential and commercial building owners of a key requirement of the Illinois Department of Financial and Professional Regulation (IDFPR).***

***IDFPR requires all roofing contractors to be licensed by the State of Illinois in order to perform roofing work.***

***This state law does allow owners to obtain a roofing permit and perform their own roofing work for their own dwelling or building but the owner may not hire the work out to a non-licensed roofing contractor or individual.***

***This requirement is beneficial to the owner because contractors must meet insurance, bonding and qualification requirements to be licensed by the state.***

***To obtain additional information, visit the IDFPR website at [www.idfpr.com](http://www.idfpr.com).***