



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

VILLAGE ADMINISTRATOR
MICHAEL E. SMITH

MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING September 24, 2018

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, September 24, 2018 at 7:00 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Michael Smith the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Stephen Johnson, Ray Harley and Mark Wiater and President Michael Einhorn. Trustee Holly Milburn was absent. A quorum was present.

Also in attendance: Supt. Of Public Works Phil Hameister, Deputy Police Chief Scott Pieritz, Fire Administrator/Chief Mike Waterman, Asst. Fire Chief Lynn Weir, Code Enforcement Supervisor/EMA Director Marty Braccio and ZBA/PC Chair Karen Tellef.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks. In addition, public comment rules are posted in the board room.

No one asked to speak before the board.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN • RAYMOND E. HARLEY • DORIS HARMON-WARREN • STEPHEN E. JOHNSON • HOLLY MILBURN • MARK WIATER

APPROVAL OF AGENDA:

Special orders

Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – September 10, 2018
- Approval of Bills (09/10/18 thru 09-21/18)
- Ratification of Payroll - Bi-weekly payroll ending September 12, 2018
- **Ordinance No. 2018-18:** An Ordinance amending the permitted number of Class A licenses for liquor sales and amending Chapter 4 Alcoholic Liquor in the Crete. Municipal Code. First reading, second reading and adoption. Motion by Trustee Beaudoin. Second by Trustee Wiater.

Trustee Wiater approved the bills for Trustee Milburn and added a reimbursement of \$49.98 for Trustee Harmon-Warren travel expense, increasing the Corporate total to \$16,403.10.

A motion to move Old Business item #2 **Ordinance No. 2018-19:** An Ordinance authorizing the execution of a contract for paramedic/ambulance billing services between the Village of Crete and Medical Reimbursement Services, LLC beginning December 1, 2018 and New Business item #1 **Resolution No. 2018-612:** A resolution authorizing the Execution of a Memorandum of Agreement between the Will County Emergency Telephone System Board and the Village of Crete for the use of a mass notification system for non-emergency notification purposes to the consent agenda.

Motion by Trustee Wiater

Second by Trustee Harley.

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Harley and Wiater

Nays (0) none Absent (1) Trustee Milburn Abstain (0) none Motion declared carried.

In accordance with an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

A motion was made to approve the Unanimous Consent Agenda with the additions as listed above.

Motion by Trustee Stephen Johnson

Second by Trustee Doris Harmon-Warren

On Roll Call:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Harley and Wiater and President Einhorn

Nays (0) none Absent (1) Trustee Milburn Abstain (0) none Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES:

President Michael Einhorn – no report

Public Health – Trustee Doris Harmon-Warren – no report

Water Department – Trustee Stephen Johnson

- Reported that fire hydrant flushing has begun and will continue for approximately one month.
- President Einhorn added that residents should flush their homes plumbing after their neighborhood hydrants are flushed.

Public Safety – Trustee Steven Beaudoin - no report

REPORTS: PRESIDENT AND TRUSTEES continued:

Building and Grounds – Trustee Raymond Harley – no report
Finance, License and Ordinance – Trustee Mark Wiater – no report
Road and Bridge – Trustee Holly Milburn – no report

COMMITTEE AND DEPARTMENT REPORTS:

Acting Village Administrator – Michael Smith – no report
Police Department – Chief of Police James Paoletti – no report
Police Department – Deputy Chief Scott Pieritz

- Announced October 3, 2018 is “Coffee with a Cop Day” at Benton St Bakery from 9-11 am.
- The Crete Police Department was awarded a STEP Grant (Sustained Traffic Enforcement Program) totaling \$31,953.

Fire Department – Fire Administrator/Chief Mike Waterman

- Reported the Fire Dept. is still waiting to hear if the air pack grant was awarded.
- In the next grant cycle, the FD will be applying for a grant to fund a new piece of fire apparatus.
- Reminder: Open house at Fire Station 1 on Friday, October 12 from 6 to 9 pm.

Fire Department – Fire Inspector Lynn Weir

- Reported he had applied for a \$3000 software grant for fire inspection.
- Kurtz shift officers will be joining him on fire inspections.

Superintendent of Public Works – Phil Hameister – Report submitted

- Commented the alley project was moving faster since the sewer curbing has been placed.

Village Engineer – Tech III – no report
Building Department – Building Inspector Mike Smith – Report submitted
Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report
Fire & Police Commission – Dale Nelson – no report
EMA – Marty Braccio – no report
Animal Control/Code Enforcement Officer – Ryan Allison – no report
Planning Commission – Karen Tellef – no report
Heritage & Architecture Commission – Phyllis Monks – no report

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col. Sept.)	2018-\$15,569.39	2017-\$17,799.88
Local Use – (Col. Sept.)	2018-\$19,913.66	2017-\$16,929.08
Sales Tax – (Col. July)	2018-\$78,726.79	2017-\$68,776.58
Sales Tax of ½ percent – (Col. July)	2018-\$31,120.10	2017-\$ no history
Income Tax – (Col. Sept.)	2018-\$50,688.14	2017-\$42,689.24
MFT Allotment – (Col. Aug.)	2018-\$18,053.93	2017-\$18,032.07
Pers. Prop. Rep. Tax–(Col.)	2018-\$	2017-\$
ComEd Utility Tax (Col.)	2018-\$	2017-\$
Nicor Utility Tax (Col.)	2018-\$	2017-\$
Video Gaming Report (Col. July)	2018-\$12,253.37	2017-\$ 9,094.13

COMMUNICATIONS continued:

1. **Reminder:** The April 2, 2019 Consolidated Election Petition Packets are available for pick-up at the Village Hall, 524 W. Exchange Street. The filing period will run from December 10, 2018 through December 17, 2018 until 5 pm. Three positions for Village Trustee will be on the 2019 ballot. Packets may be picked up Monday through Friday from 9 am until 5 pm. Questions concerning the election filing should be directed the Will County Clerk's Office.
2. **Reminder: Crete - Garage Sale Days** sponsored by the Chamber of Commerce are scheduled for Friday & Saturday, October 12th & 13th, 2018 from 9 AM to 5 PM. Applications are available at Old Plank Trail Community Bank, Crete Library, Crete Village Hall and www.CreteChamber.com. The Registration Deadline is October 9, 2018 @ 5 PM.
3. **Letter of request** from Crete Park District asking for support of the annual "Trick or Treat Trail" that will be held on October 27, 2018 from 1:00 to 3:00 pm. Board action may be taken.

This request was referred to Trustee Wiater for his handling.

4. **Crete Country Christmas Committee:** A letter was received asking for support for the annual Crete Country Christmas Festivities to be held the weekend of December 7-9, 2018 in downtown Crete. Sponsorship and payments are due no later than November 1, 2018. Board action may be taken.

This request was referred to Trustee Wiater for his handling.

5. **Will County Clerk Office** sent a reminder about currently being registered to vote. Also reminded us that Election Judges are always needed. For questions, call (815) 740-4617.
6. A letter was received from Annette D. Sims requesting a proclamation be made and sent to her which will be read at the 80th birthday party for Melvin D. Sims. Board action may be taken.

President Einhorn will follow up.

7. September 18, 2018 Comcast letter noted the additions to the Digital Economy Package.
8. Semi-annual Pancake Breakfast was announced by the Crete Masonic Lodge No. 763, 1419 Main Street, Crete. It will be held Sunday, October 28, 2018 from 8 am until 1 pm. Cost for adults is \$8.00 per person, children from ages 5 – 12 is \$3.00.
9. A request was received from Crete-Monee High School Baseball parents asking to solicit at the corner of Main and Exchange Streets on Saturday, October 6th, 2018 from 9 a.m. until 1 p.m. Funds raised will support the purchase of a pitching machine intended for use at three levels of play. Board action is anticipated

A motion was made to grant the request provided that all safety requirements are followed, persons on the roadway must be at least 18 years old wearing a safety vest and no cell phone use is permitted while they are on the street.

Motion: Trustee Steve Beaudoin

Second: Trustee Stephen Johnson

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Harley and Wiater

Nays (0) none

Absent (1) Trustee Milburn

Abstain (0) none

Motion declared carried.

OLD BUSINESS:

1. **Discussion on temporary signs/banners** within the Village as it relates to current regulations set forth by Municipal Code. Board action may be taken.

No action was taken. The board asked to have the item placed on the next agenda.

2. **Ordinance No. 2018-19:** An Ordinance authorizing the execution of a contract for paramedic/ambulance billing services between the Village of Crete and Medical Reimbursement Services, LLC beginning December 1, 2018. On recommendation by the Crete Fire Department, the decision was to change ambulance billing companies.

The Ordinance was moved to Consent Agenda for action.

3. Trustee Harmon-Warren initiated a long discussion on the recycle program and the need to educate the residents on proper recycling to maintain a "Clean Stream" of recyclable materials. No board action was taken.

NEW BUSINESS:

1. **Resolution No. 2018-612:** A resolution authorizing the Execution of a Memorandum of Agreement between the Will County Emergency Telephone System Board and the Village of Crete for the use of a mass notification system for non-emergency notification purposes.

The Resolution was moved to Consent Agenda for action.

EXECUTIVE SESSION: - none held

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 7:54 p.m.

Motion by Trustee Mark Wiater

Second by Trustee Stephen Johnson

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Harley and Wiater

Nays (0) none Absent (1) Trustee Milburn Abstain (0) none Motion declared carried.

Passed and Approved on this 8th day of October, 2018.

Michael S. Einhorn
Village President

Michael E. Smith
Deputy Village Clerk