



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

VILLAGE ADMINISTRATOR
MICHAEL E. SMITH

MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING September 10, 2018

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, September 10, 2018 at 7:00 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Stephen Johnson and Mark Wiater and President Michael Einhorn. Trustees Holly Milburn and Ray Harley were absent. A quorum was present.

Also in attendance: Supt. Of Public Works Phil Hameister, Police Chief James Paoletti, Fire Administrator/Chief Mike Waterman, Code Enforcement Supervisor/EMA Director Marty Braccio, and Phyllis Monks from Heritage Commission.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks. In addition, public comment rules are posted in the board room.

- Mrs. Joling and her five children were in attendance. Jonathan Joling was working on an assignment for completion of his Pioneer badge program. Jonathan was allowed to sit at the Board table since there were two trustees absent and to observe the meeting from the perspective of the board. After conclusion of the board meeting, Jonathon interviewed Trustee Mark Wiater.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN · RAYMOND E. HARLEY · DORIS HARMON-WARREN · STEPHEN E. JOHNSON · HOLLY MILBURN · MARK WIATER

APPROVAL OF AGENDA:

Special orders

Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes: Regular Board Meeting – August 27, 2018
- Approval of Bills (08/27/18 thru 09-07/18)
- Ratification of Payroll - Bi-weekly payroll ending August 29,2018

Trustee Wiater approved the bills for Trustee Harley of Buildings and Grounds and Trustee Milburn of Road and Bridge.

In accordance with an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

A motion was made to approve the Unanimous Consent Agenda with the additions as listed above.

Motion by Trustee Steve Beaudoin

Second by Trustee Doris Harmon-Warren

On Roll Call:

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson and Wiater and President Einhorn

Nays (0) none Absent (2) Trustees Milburn and Harley Abstain (0) none

Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES:

President Michael Einhorn

- Offered condolences to Administrator Mike Smith and his family on the death of his mother-in-law who resided on the west coast.

Public Health – Trustee Doris Harmon-Warren – no report

Water Department – Trustee Stephen Johnson – no report

Public Safety – Trustee Steven Beaudoin - no report

Building and Grounds – Trustee Raymond Harley – no report

Finance, License and Ordinance – Trustee Mark Wiater – no report

Road and Bridge – Trustee Holly Milburn – no report

COMMITTEE AND DEPARTMENT REPORTS:

Acting Village Administrator – Michael Smith – no report

Police Department – Chief of Police James Paoletti

- Received a Com-Ed Grant for two Infra-red cameras. EMA will also receive one camera.
- Announced outstanding performance by Officer Pat Hoernig for how he handled two separate incidents and Office Chris Young for his handling of another incident. Their past involvement in the County Gang Units gave them the backgrounds which lead to the success of their enforcement efforts.

COMMITTEE AND DEPARTMENT REPORTS continued:

Police Department – Deputy Chief Scott Pieritz – no report

Fire Department – Fire Administrator/Chief Mike Waterman

- St. James Hospital is officially closed.
- October 12, 2018 will be Fire Prevention Day observance from 6 pm – 9 pm.

Fire Department – Fire Inspector Lynn Weir – no report

Superintendent of Public Works – Phil Hameister – Report submitted

- The alley project between Cass and Division Streets is slow proceeding due to rainy weather and utility issues.

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Fire & Police Commission – Dale Nelson – no report

EMA – Marty Braccio – no report

Animal Control/Code Enforcement Officer – Ryan Allison – no report

Planning Commission – Karen Tellef – no report

Heritage & Architecture Commission – Phyllis Monks – no report

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col.)	2018-\$	2017-\$	
Local Use – (Col.)	2018-\$	2017-\$	
Sales Tax – (Col.)	2018-\$	2017-\$	
Sales Tax of ½ percent – (Col.)	2018-\$	2017-\$	no history
Income Tax – (Col.)	2018-\$	2017-\$	
MFT Allotment – (Col.)	2018-\$	2017-\$	
Pers. Prop. Rep. Tax–(Col.)	2018-\$	2017-\$	
ComEd Utility Tax (Col. July)	2018-\$30,338.64	2017-\$29,515.68	
Nicor Utility Tax (Col.)	2018-\$	2017-\$	
Video Gaming Report (Col.)	2018-\$	2017-\$	

1. **Reminder:** The April 2, 2019 Consolidated Election Petition Packets will be ready for pick-up at the Village Hall, 524 W. Exchange Street on Tuesday, September 18, 2018. The filing period will run from December 10, 2018 through December 17, 2018 until 5 pm. Three positions for Village Trustee will be on the 2019 ballot. Packets may be picked up Monday through Friday from 9 am until 5 pm. Questions concerning the election filing should be directed the Will County Clerk’s Office.
2. **Reminder: Crete - Garage Sale Days** sponsored by the Chamber of Commerce are scheduled for Friday & Saturday, October 12th & 13th, 2018 from 9 AM to 5 PM. Applications are available at Old Plank Trail Community Bank, Crete Library, Crete Village Hall and www.CreteChamber.com. Registration Deadline is October 9, 2018 @ 5 PM.
3. September 1, 2018 Comcast letter noting channel changes that will begin October 1, 2018.
4. Received a **notice** from Illinois EPA to post a National Pollutant Discharge Elimination System Public Notice concerning Emerald Trails Campground, 3132 East Goodenow Road, Crete, IL. Board action is not anticipated.

COMMUNICATIONS continued:

5. A **thank you note** was received from Officer Aldon Taylor for support received at Crete Culvers on Thursday, August 30, 2018 for “Tip-a-Cop 2018”. The total in donations and tips during this even was \$1,465.86. This does not include the 10% donation that will be contributed by Culvers sales on that day.
6. **Notification** dated August 30, 2018 was received from the Will County Land use Department concerning Prairie View (Will County) landfill Prices to Municipalities. Prairie View Landfill is located near Wilmington. The Base Unit Price to accept waste is reviewed on an annual basis. As of June 2, 2018 the price has been set at \$49.81/ton, which includes all surcharges and fees that the operator must pay. No board action is required.
7. **Reminder** was received from Will County Clerk’s Office that Tuesday, **October 9** is the last day to register in person to vote and **Sunday, October 21** is the last day to register on-line to vote. Remember two forms of identification are necessary when registering – one must show current name, address and proof of age.
8. **Reminder:** Crete Fire Department Fire Prevention Week Open House will be Friday, October 12th, 2018 from 6 p.m. until 9 p.m. at Crete Fire Station #1, 524 W. Exchange Street.
9. An August 27, 2018 letter received from Franciscan Health stated the closing date at Franciscan Health Chicago Heights (St. James Hospital) is September 6, 2018.
10. **Notification from the Girl Scouts** of greater Chicago and Northwest Indiana for their annual solicitation request. Fall Product order taking is from October 1 – 21, 2018. The door to door Cookie Program is scheduled from January 1 – 21, 2019 with delivery in February, 2019. Cookie booths from Feb – May, 2019. Contact person is Linda Miller 855-456-8347 ext. 1948.
11. **Fright Fest Tickets** available at a discounted price when purchased online. Dates for the discounts are September 15, 16 or Oct 5-8. 2018. Price for tickets would be \$39.99 + tax for a savings of over 50%. Go to SIXFLAGS.COM/GREATAMERICA. Promo code to be used is ssmmaff.
12. **Tuesday, October 9, 2018** is the 2018 Annual Meeting and Awards Luncheon of the Chicago Southland Convention & Visitors Bureau to be held at 18451 Convention Center Drive, Tinley Park, IL. Time: 11:30 am. RSVP by October 2, 2018. Ticket price is \$35/per person.

OLD BUSINESS:

1. **Continued discussion** on street parking restrictions in the Village after 2” snow fall. Board action may be taken.

No action was taken by the board as it was decided staff should give direction to both the Police and Fire Departments concerning any violations. It is suggested that residents park in their driveways when snowfalls are over 2 inches.

2. **Results** of the Bid Opening for the “2018 Street Maintenance Curb Replacement” held on Thursday, September 6, 2018 at 10 a.m.: Three bid packets were requested and three bid packets were returned. Lowest bid of \$126,060.00 was presented by M & J Underground Inc. Tech 3 notes that M & J Underground, Inc. has worked for the Village in the past and has performed their work without incident. Therefore, Tech 3 recommends the Village enter into a contract with M & J Underground, Inc. to do this project. Board action is anticipated.

Supt. Hameister reported on the results received for the curbs to be installed this fall. The paving of roads will be scheduled for 2019.

OLD BUSINESS continued:

7. **Letter was received from Jennifer Wellman**, Doctoral Student in the Public Administration Program at University of Illinois, Springfield asking permission to conduct a survey of the municipal employees which should take approximately 20 minutes per person to complete. Her study is titled *“A Survey Analysis of the Impact of Residency Requirements on Municipal Employees in Illinois”*. Board action may be taken.

No decision was made as the board members did not feel it appropriate for them to answer this request on behalf of the employees.

NEW BUSINESS:

1. **Discussion** on potential creation of a new liquor license to accommodate the probable need for an additional “A” license. Current ordinance limits this license to five. Board action may be taken.

The Board discussed and approved the drafting of an ordinance to create one additional Class “A” liquor license. This was done at the request of a current liquor license holder that wants to open a new establishment.

A motion was made to authorize the attorney to draft a sixth “A” license and for the ordinance to be listed on the consent agenda of next board meeting.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson and Wiater

Nays (0) none

Absent (2) Trustees Milburn and Harley

Abstain (0)

Motion Declared Carried.

2. **Discussion** on the restriction of funds received related to the closing of St. James Hospital, Chicago Heights, IL. Board action may be taken.

After discussion it was decided the monetary contribution of \$66,666.66 received from the Franciscan Hospitals at the closing of St. James Hospital in Chicago Heights will be placed in the bank and the fire department and staff will decide how to best use these funds in the future time. A budget line item will be established.

3. **Discussion and Board Authorization** to engage in an actuarial services agreement between the Village and Foster & Foster, an actuarial consulting firm located in Oakbrook Terrace, IL to perform services associated with the Crete Police Pension Fund. Board action is anticipated.

President Einhorn informed the Board that he was entering into an actuarial services agreement between the Village and Foster & Foster, an actuarial consulting firm located in Oakbrook Terrace, IL to perform services associated with the Crete Police Pension Fund. The term will be for a period of one year. This is an annual expenditure which is a budgeted item.

EXECUTIVE SESSION: - none held

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 7:47 p.m.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson and Wiater

Nays (0) none Absent (2) Trustees Milburn and Harley Abstain (0) none

Motion declared carried.

Passed and Approved on this 24th day of Sept, 2018.

Michael S. Einhorn
Village President

dsb

Deborah S. Bachert
Village Clerk