



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

VILLAGE ADMINISTRATOR
MICHAEL E. SMITH

MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING June 25, 2018

PUBLIC HEARING

Date: June 25, 2018

Call to Order: 6:45 p.m.

Village of Crete Municipal Building

Roll Call

Re: Appropriations for the fiscal year commencing on the 1st day of May 2018 and ending on the 30th day of April 2019: Recapitulation by Funds

President Michael Einhorn called Public Hearing to order on Monday, June 25, 2018 at 6:48 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Holly Milburn, Doris Harmon-Warren, Mark Wiater and President Michael Einhorn. Trustees Stephen Johnson and Raymond Harley were absent. A quorum was present.

Village President Michael Einhorn stated for the record: The purpose of the hearing is to present to the public the proposed Appropriations for the fiscal year commencing on the 1st day of May 2018 and ending on the 30th day of April 2019. Total appropriations in the amount of \$22,244,850.00 are increased over last year due to the construction of buildings for the iron removal program and EMA.

President Einhorn asked for comments or questions from the public and board members. There were no requests to comment.

A motion to close the hearing was made at 6:51 pm.

Motion by Trustee Mark Wiater

Second by Trustee Holly Milburn

Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater and President Einhorn

Nays (0) none Absent (2) Trustees Harley and Johnson

Abstain (0) none

Motion declared carried.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN · RAYMOND E. HARLEY · DORIS HARMON-WARREN · STEPHEN E. JOHNSON · HOLLY MILBURN · MARK WIATER

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, June 25, 2018 at 7:01 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Holly Milburn, Doris Harmon-Warren, Mark Wiater and President Michael Einhorn. Trustees Stephen Johnson and Raymond Harley were absent. A quorum was present.

Also in attendance: Attorney James Stevenson, Administrator Michael Smith, Supt. Of Public Works Phil Hameister, Chief of Police James Paoletti, Deputy Chief of Police Scott Pieritz, Fire Administrator/Chief Mike Waterman, Code Enforcement Supervisor/EMA Director Marty Braccio, Animal Control/Code Enforcement Ryan Allison and Chairperson of Planning/Zoning Commission Karen Tellef.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks. In addition, public comment rules are posted in the board room.

Moved from New Business:

1. **Request from Crete-Monee Choral Music Association** (CMCMA) asking for permission to fundraise on the corner of Main St. and Exchange St., on two dates: July 21st, 2018 and September 22nd, 2018. This would be a fundraiser for the students that comprise the Crete Monee High School show choir group, Cavaliers, to help them pay their costume fees. Parents would be in the intersection collecting the money, while the students hold signs on the sidewalk/corner areas. Board action may be taken.

Wendy Alcumbrac, President of CMCMA, was present to present the request to the board.

A motion was made to approve the request from the Crete-Monee Choral Music Association to solicit for donations on the corner of Main St. and Exchange St., on two dates: July 21st, 2018 and September 22nd, 2018, which must include only adults wearing safety vests standing in the intersection and members of the choir to be standing only on the sidewalks (holding signs) and no persons in the street will be allowed to use their cell phones at any time while in the roadway.

Motion by Trustee Steve Beaudoin	Second by Trustee Doris Harmon-Warren
Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater	Nays (0) none
Absent (2) Trustees Johnson and Harley	Abstain (0) none
	Motion declared carried.

CITIZENS' SPEAK continued:

2. Karen Tellef explained her post on Crete Forum last week and announced the Santa Hat that had disappeared has been found. Decisions will be made on what to do with the hat, possibly through social media comments.

APPROVAL OF AGENDA:

**Special orders
Unanimous Consent Agenda**

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – June 11, 2018
- Approval of Bills (06/11/18 thru 06/22/18)
- Ratification of Payroll - Bi-weekly payroll ending June 20, 2018

Trustee Wiater approved the bills of Water Department for Trustee Johnson and Buildings and Grounds for Trustee Harley.

A motion was made to move Old Business items #1 and #3 and New Business item #2 to the unanimous consent agenda for action to be taken.

Motion by Trustee Mark Wiater	Second by Trustee Doris Harmon-Warren
Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater	Nays (0) none
Absent (2) Trustees Johnson and Harley	Abstain (0) none
	Motion declared carried.

The two items below were moved to Consent Agenda from Old Business.

Ordinance No. 2018-10: An Ordinance making the appropriation for the corporate purpose of the Village of Crete, Illinois for the fiscal year commencing on the First day of May 2018 and ending on the thirtieth day of April 2019. First Reading, Second Reading and Adoption. Motion by Trustee Wiater. Second by Trustee Harmon-Warren. Motion carried.

Ordinance No. 2018-11: An Ordinance authorizing the execution of a contract for professional services between the Village of Crete and Kurtz Paramedic Service, Inc. for EMS services beginning July 1, 2018. First Reading, Second Reading and Adoption. Motion by Trustee Wiater. Second by Trustee Harmon-Warren. Motion carried.

The item listed below was moved to Consent Agenda from New Business.

Resolution No. 2018-609: A Resolution authorizing a purchase and a four year loan transaction for a 2018 Dodge Durango for EMA. Motion by Trustee Wiater. Second by Trustee Harmon-Warren. Motion carried.

In accordance with an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

A motion was made to approve the Unanimous Consent Agenda with the additions as listed above.

Motion by Trustee Mark Wiater	Second by Trustee Holly Milburn
On Roll Call:	
Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater	Nays (0) none
Absent (2) Trustees Johnson and Harley	Abstain (0) none
	Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES:

President Michael Einhorn

- Appointments. Board action is anticipated.

Village President presented his yearly list of appointments containing two basic changes. Ray Paradiso has moved to Indiana and was replaced by Dennis Holt as Treasurer. Vince Scrementi was appointed to the Planning and Zoning Commission to fill a vacancy created with the recent resignation of John Stoll.

A motion was made to approve appointments as presented and to remove Raymond Paradiso from all Village accounts and to add Dennis Holt to all Village accounts.

Motion by Trustee Mark Wiater

Second by Trustee Doris Harmon-Warren

Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater

Nays (0) none

Absent (2) Trustees Johnson and Harley Abstain (0) none

Motion declared carried.

(See attachment at the end of the minutes)

- President Einhorn noted the Laraway Center for dispatch is experiencing issues on both the police and fire sides of communication. Attorney Stevenson will become familiar with the issues and offer advice if needed.
- President Einhorn questioned the status of the property at 3611 Beckwith. Staff will investigate if work is being done or if it is inhabited illegally at this time.

Public Health – Trustee Doris Harmon-Warren

- The department will be spraying for mosquitos as the need arises.

Water Department – Trustee Stephen Johnson – absent – no report

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Raymond Harley – absent - no report

Finance, License and Ordinance – Trustee Mark Wiater – no report

Road and Bridge – Trustee Holly Milburn

- Trustee Milburn reported on the progress of this year's road resurfacing program. She stated that the Village will release the road survey at some point in the future that rates the condition of all local streets and their need for repairs/work.

COMMITTEE AND DEPARTMENT REPORTS:

Acting Village Administrator – Michael Smith – no report

Police Department – Chief of Police James Paoletti – no report

Police Department – Deputy Chief Scott Pieritz

- Reported the "Rapid Response Training Event" involving a total of seven departments was deemed successful. The "active shooter" training took place from Tuesday, June 19th through Friday June 22nd with between 50 – 100 officers participating.
- The CPD also participated in the Third Annual Speeding Awareness Day, a statewide focus on speeding drivers.

Fire Department – Fire Administrator/Chief Mike Waterman

- Reported the selection has been made for three more Kurtz contract employees to be assigned to the Village.
- The Health Fair held at the Crete Methodist Church on Saturday June 23rd was considered a success.

Superintendent of Public Works – Phil Hameister – Report submitted

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

COMMITTEE AND DEPARTMENT REPORTS continued:

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report
 Fire & Police Commission – Dale Nelson – no report
 EMA – Marty Braccio

- Plans for the new EMA building are progressing and should be finished soon.

Animal Control/Code Enforcement Officer – Ryan Allison – no report
 Planning Commission – Karen Tellef – no report
 Heritage & Architecture Commission – Phyllis Monks – no report

The Recapitulation by Funds was read aloud by President Einhorn.
 (See attachment at the end of the minutes)

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col. April)	2018-\$16,995.23	2017-\$19,781.44
Local Use – (Col. June)	2018-\$19,538.17	2017-\$18,499.01
Sales Tax – (Col.)	2018-\$	2017-\$
Sales Tax of ½ percent – (Col.)	2018-\$	2017-\$ no history
Income Tax – (Col. June)	2018-\$52,327.80	2017-\$57,247.83
MFT Allotment – (Col.)	2018-\$	2017-\$
Pers. Prop. Rep. Tax–(Col.)	2018-\$	2017-\$
ComEd Utility Tax (Col.)	2018-\$	2017-\$
Nicor Utility Tax (Col.)	2018-\$	2017-\$
Video Gaming Report (Col. April)	2018-\$13,283.78	2017-\$ 8,411.50

No communications were received by Clerk Bachert over the past two weeks.

OLD BUSINESS:

1. **Ordinance No. 2018-10:** An Ordinance making the appropriation for the corporate purpose of the Village of Crete, Illinois for the fiscal year commencing on the First day of May 2018 and ending on the thirtieth day of April 2019. Board action is anticipated.

Moved to Unanimous Consent Agenda for action.

2. **Ordinance 2018-_____:** An Ordinance authorizing the Execution of the Certain “Agreement between the Village of Crete, Illinois and the Metropolitan Alliance of Police Crete Police Chapter 36, 2017-2020”. Board action is anticipated.

On the advice of the Village Attorney, the board deferred action on the Collective Bargaining Agreement with the Metropolitan Alliance of Police Crete Police Chapter 36, for the contract term 2017-2020” due to a new issue that has been raised by the union. The issue raised was not part of the original negotiations.

OLD BUSINESS continued:

3. **Ordinance No. 2018-11:** An Ordinance authorizing the execution of a contract for professional services between the Village of Crete and Kurtz Paramedic Service, Inc. for EMS services beginning July 1, 2018. Board action may be taken.

Moved to Unanimous Consent Agenda for action.

4. **Discussion** concerning a draft for an Ordinance providing for the regulation of and application for small wireless facilities. The State passed legislation regulating small wireless facilities installations within rights-of-ways and on property zoned for commercial or industrial use. Locations on private property require authorization by the private property owner. Board action may be taken.

On the suggestion of Attorney Stevenson, the Board discussed a draft for an Ordinance providing for the regulation of and application for small wireless facilities. The State passed legislation regulating small wireless facilities installations within rights-of-ways and on property zoned for commercial or industrial use. Locations on private property require authorization by the private property owner.

The attorney was directed to draft an ordinance to address this issue for board action to be taken at a future meeting.

5. **June 18, 2018 Bid Opening Results:** Four bids were received for Downtown TIF Parking, Phase 2 in the amounts as listed. Olthoff, Inc. \$216,447.41; M & J Underground \$228,240.00; Abbey Paving Co. Inc. \$271,939.75; Gallagher Asphalt \$308,770.00. After reviewing bid packets received and checking with several references, Tech 3 recommends the Village enter into a contract with Olthoff, Inc. in the amount of \$216,447.41 for the project. Board action is anticipated.

Four bids were received for work on the alley and adjoining properties running between Cass and Division Streets. After reviewing bid packets received and checking with several references, Tech 3 recommended the Village enter into a contract with Olthoff, Inc. in the amount of \$216,447.41 for the project.

A motion was made to award the contract (Downtown TIF Parking, Phase 2) for work on the alley and adjoining properties running between Cass and Division Streets to Olthoff, Inc in the amount of \$216,447.41.

Motion by Trustee Mark Wiater	Second by Trustee Holly Milburn
Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater	Nays (0) none
Absent (2) Trustees Johnson and Harley	Abstain (0) none
	Motion declared carried.

The parking lot owned by Judy Petrungaro at 1390 Main Street will be paved to correct long term issues. She will share in the cost of the work in the parking.

NEW BUSINESS continued:

- 10. **Resolution No. 2018-609:** A Resolution authorizing a purchase and a four year loan transaction for a 2018 Dodge Durango for EMA. Board action is anticipated.

Moved to Unanimous Consent Agenda for action.

- 11. The Board approved negotiating with Nick Borrell, a local videographer, for his service on behalf of the Village. He currently has a web page titled "MyCrete.org" that hosts a variety of Crete related Youtube videos.

A motion was made to close the regular session of the board meeting and to move to executive session at 8:17 p.m. for the purpose of Collective negotiations concerning Metropolitan Alliance of Police and Threatened or potential litigation.

Motion by Trustee Mark Wiater

Second by Trustee Doris Harmon-Warren

On Roll Call:

Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater

Nays (0) none

Absent (2) Trustees Harley and Johnson

Abstain (0) none

Motion declared carried.

EXECUTIVE SESSION:

- 1. Collective negotiations concerning Metropolitan Alliance of Police.
- 2. Threatened or potential litigation.

The board returned from Executive Session at 8:46 p.m.

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 8:47 p.m.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater

Nays (0) none

Absent (2) Trustees Harley and Johnson

Abstain (0) none

Motion declared carried.

Passed and Approved on this 9th day of July, 2018.

Michael S. Einhorn
Village President

Deborah S. Bachert
Village Clerk

APPOINTMENTS – 2018- 2019

Trustee of Public Safety – Steve Beaudoin
Trustee of Water – Stephen Johnson
Trustee of Public Health – Doris Harmon-Warren
Trustee of Finance, License and Ordinance – Mark Wiater
Trustee of Road and Bridge – Holly Milburn
Trustee of Buildings and Grounds – Raymond Harley
Acting Administrator – Michael Smith
General Counsel – James Stevenson
Prosecutor – Stanley Pagorek
Auditor – Sikich LLC
Deputy Village Clerk – Debra Hameister (Appointed by Clerk)
Deputy Village Clerk – Kimberly Adams (Appointed by Clerk)
Village Engineers – Tech 3
Village Treasurer – Dennis Holt
Village Collector – Debra Hameister
Police Chief – James Paoletti
Fire Chief / Administrator – Michael Waterman
Supt. of Public Works – Phil Hameister
EMA Director – Marty Braccio
Building Inspector – Michael Smith
Code Enforcement Supervisor - Marty Braccio
Plumbing Inspector – John Dunham
Electrical Inspector – Glen Madsen
Fire Inspector – Lynn Weir
Village Doctor – St. James Clinic
Arborist – Vacant
Preliminary Hearing Officer (Towed Vehicles) – Paul VanDeraa
Compliance Administrator – Paul VanDeraa

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Police & Fire Commission (3 year term) Expires

James McPhee	2021
Will Ross	2019
Dale Nelson	2020

Police Pension Board (2 year term)

Norbert Wilkening	2019
Rebecca Nagle	2020

Zoning Board of Appeals/Plan Commission (6 year term)

Karen Tellef, Chairman	2021
Brett Millsap	2023
Glen Madsen	2019
Vince Schrementi	2024
Tim Brennan	2020
Jeff Angellotti	2023
Will Faber	2022

TIF Advisory Board (5 year term)

Luke Pascale	2019 (Business Community)
C-M 201U Representative	2020 (CM 201-U)
Mark Wiater	2023 (Village Board)
Karen Tellef	2021(Plan Comm.)
Bob Kraemer	2022 (Business Community)
<i>Village Staff Advisors:</i>	
Michael Smith	(non-voting)

Heritage & Architecture Commission

Phyllis Monks	2019
Jill Hansen	2021
Tim Brennan	2020
Cheryl Albrecht	2021
Rebecca Harley	2019

RECAP OF APPROPRIATIONS

2018-2019

	REVENUES	EXPENSES	DIFFERENCES	
CORPORATE	4,685,650	5,408,300	(722,650)	
WATER AND SEWER	6,645,500	6,084,800		560,700
ROAD AND BRIDGE	1,155,500	1,101,000	54,500	
TIF DISTRICTS	3,018,750	3,260,000		(241,250)
POLICE PROTECTION	2,869,000	2,855,100	13,900	
POLICE PENSION	390,000	390,000	-	
GARBAGE REMOVAL	702,000	715,300		(13,300)
RETIREMENT FUNDS	281,000	281,000	-	
DEBT SERVICE	95,000	97,600	(2,600)	
FIRE PROTECTION	1,163,000	1,132,300	30,700	
ESDA	63,950	298,950	(235,000)	
AUDIT & ACCOUNTING	49,000	49,000	-	
LIABILITY INSURANCE	265,000	265,000	-	
CROSSING GUARDS	29,000	29,000	-	
MOTOR FUEL TAX	222,000	277,500		(55,500)
	21,634,350	22,244,850	(861,150)	250,650
	18,225,600			

Recapitulation by Fund 2018-19