



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

VILLAGE ADMINISTRATOR
MICHAEL E. SMITH

MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING May 14, 2018

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, May 14, 2018 at 7:00 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Raymond Harley, Stephen Johnson, Holly Milburn, Mark Wiater, and President Michael Einhorn. Trustee Doris Harmon-Warren was absent. A quorum was present.

Also in attendance: Attorney James Stevenson, Administrator Michael Smith, Supt. Of Public Works Phil Hameister, Deputy Chief of Police Scott Pieritz, Fire Administrator/Chief Mike Waterman, Code Enforcement Supervisor/EMA Director Marty Braccio, Chairperson of Planning/Zoning Commission Karen Tellef and Chairperson of Heritage Committee Phyllis Monks.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

- Chris DuBois, owner of Jemma's, outdoor event approval

President Einhorn reported speaking with Ms DuBois concerning her request. At this time, she will not request holding a special event. If she wants to proceed with a future event, she will contact the Village.

- Phyllis Monks notified the Village that the Crete Cemetery and Congregational Church have been accepted by the National Park Service for their contribution in the National Underground Railroad Network to Freedom effective May 2, 2018.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN · RAYMOND E. HARLEY · DORIS HARMON-WARREN · STEPHEN E. JOHNSON · HOLLY MILBURN · MARK WIATER

APPROVAL OF AGENDA:

Special orders Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – April 23, 2018
- Approval of Bills (04/20/18 thru 05/11/18)
- Ratification of Payroll - Bi-weekly payrolls ending April 25, 2018 and May 9, 2018.

Trustee Wiater approved the bills of Public Health for Trustee Harmon-Warren. He also asked that Item#, 2 listed under Old Business and items number 2, 3, 4 & 5 from New Business be moved to the consent agenda.

A motion was made to include item # 2 from Old Business and items 2, 3, 4 & 5 from New Business be in the Consent Agenda.

Motion by Trustee Mark Wiater

Second by Trustee Raymond Harley

Ayes (5) Trustees Beaudoin, Harley, Johnson, Milburn, Wiater

Nays (0) none Absent (1) Trustee Harmon-Warren Abstain (0) none Motion declared carried.

The above listed items included:

- **Ordinance No. 2018-05:** An Ordinance granting certain a masonry variance from the Application of Provisions of the Crete Zoning Ordinance in relation to property commonly known as 280 West Exchange Street (EMA Building). First Reading, Second Reading and Adoption. Motion by Trustee Wiater. Second by Trustee Harley. Motion carried. The Board reconsidered this issue based upon tax dollar impact. The Board intends to review alternative plans involving partial masonry finish construction materials.
- **Plan Commission recommendation** was accepted by the Board to grant special use permits for drive-thru uses at proposed facilities of Taco Bell, 23210 Volbrecht Road and Burger King, 1326 E. Steger Road.
- **Ordinance No. 2018-06:** An Ordinance granting a Special Use Permit for property commonly known as Lot 100 of Lot 2 in Crete Park of Commerce. (Burger King) First Reading, Second Reading and Adoption. Motion by Trustee Wiater. Second by Trustee Harley. Motion carried. The restaurant to be located at 1325 East Steger Road requested a special use permit for drive-thru facility.
- **Ordinance No. 2018-07:** An Ordinance granting a Special Use Permit for property commonly known as Lot 13 in Unit 2 of Crete MarketPlace (TacoBell). First Reading, Second Reading and Adoption. Motion by Trustee Wiater. Second by Trustee Harley. Motion carried. The restaurant to be located at 23210 Volbrecht Road requested a special use permit for the drive thru facility. Board action is anticipated.
- **Request by the Crete Fire Department** for Village Board Approval to schedule the annual **FILL the BOOT** campaign which benefits MDA. Date: Saturday, June 9th, 2018 from 8am to Noon. Board approved.

Due to an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

Unanimous Consent Agenda continued.

A motion was made to approve the Unanimous Consent Agenda with the additions as listed above.

Motion by Trustee Stephen Johnson

Second by Trustee Mark Wiater

On Roll Call:

Ayes (5) Trustees Beaudoin, Harley, Johnson, Milburn, Wiater

Nays (0) none Absent (1) Trustee Harmon-Warren Abstain (0) none Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES:

President Michael Einhorn – no report

Public Health – Trustee Doris Harmon-Warren – no report

Water Department – Trustee Stephen Johnson

- Iron Removal update: waiting for paperwork
- Asked if any board members plan to participate in the parade.

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Raymond Harley

- In coordination with the fire department picture being taken, the board members have been invited to have their photos taken at Rebecca's Portraits.

Finance, License and Ordinance – Trustee Mark Wiater – no report

Road and Bridge – Trustee Holly Milburn – no report

COMMITTEE AND DEPARTMENT REPORTS:

Acting Village Administrator – Michael Smith

- Fourteen businesses have been found to need correction in their State of Illinois sales taxes. GoLo has been corrected. Others will be worked on in the near future.
- Jemma's is requesting raffles at their establishment. In discussion, the Village attorney was asked to draft an ordinance for this type of activity.

Police Department – Chief of Police James Paoletti – no report

Police Department – Deputy Chief Scott Pieritz

- May 14 – 21 is National Police Week.
- Deputy Police Chief Pieritz informed the Board of efforts that have been made to prevent the theft of packages delivered to area homes. Their success has been aided by residents notifying the PD of suspicious activities. Residents are encouraged to continue to report any unusual activity in their neighborhoods.

Fire Department – Fire Administrator/Chief Mike Waterman

- Reported on the recent fire at Silliker Labs, commending the members of the department including the Crete PD and EMA for the work.
- Various members of the fire department will be graduating this week from programs at Prairie State College.

Superintendent of Public Works – Phil Hameister – Report submitted

- Public Works is busy preparing the Village for the parade on May 28, 2018.
- Sewer lining inspection process has begun.

Village Engineer – Tech III – no report

COMMITTEE AND DEPARTMENT REPORTS continued:

Building Department – Building Inspector Mike Smith – Report submitted
Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report
Fire & Police Commission – Dale Nelson – no report
EMA – Marty Braccio – no report
Animal Control/Code Enforcement Officer – Ryan Allison – no report
Planning Commission – Karen Tellef – no report
Heritage & Architecture Commission – Phyllis Monks – no report

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col. Feb)	2018-\$15,103.86	2017-\$19,622.60
Local Use – (Col. April)	2018-\$15,732.02	2017-\$15,115.66
Sales Tax – (Col.)	2018-\$	2017-\$
Sales Tax of ½ percent – (Col.)	2018-\$	2017-\$ no history
Income Tax – (Col. April)	2018-\$70,129.42	2017-\$82,905.63
MFT Allotment – (Col. April)	2018-\$18,907.05	2017-\$18,082.84
Pers. Prop. Rep. Tax–(Col. April)	2018-\$ 6,083.20	2017-\$ 5,222.06
ComEd Utility Tax (Col. March)	2018-\$24,281.70	2017-\$22,832.06
Nicor Utility Tax (Col. March)	2018-\$15,776.77	2017-\$14,749.93
Video Gaming Report (Col. Feb.)	2018-\$10,732.75	2017-\$ 6,997.94

- April 26, 2018 letter from Comcast noticing forthcoming changes in lineup.
- Letter received from Crete Park District requesting support for the upcoming special community events: Park a Palooza on June 2, 2018 AND the Acorn Fest on September 21st and 22nd.
- April 23, 2018 letter received from Will County Center for Community Concerns asking for support/donation which is used to support those residents in need of financial assistance.
- Cruise Nights start on Monday, June 4th!
- The annual “Dixie Dash” will be Saturday, June 16th. The route for the procession of cars will be arriving in the Village from the north on Route 1 to Exchange Street; west on Exchange Street to Lincoln St.; north on Lincoln to First Street; east on First Street to Park Road; north on Park Road to the tables set up at the north end of Crete Park for receiving stamps on the Dixie Dash Cards; proceeding to Linden Street; east on Linden to Route 1 and turning south towards Beecher.
- **Reminder: Monday’s Main Event** sponsored by the Chamber will be held on Monday evenings from June 4th through August 27th, 2018 in conjunction with Cruise Nights in downtown Crete.

OLD BUSINESS:

1. **Report on Animal Inoculation Day May 5, 2018.** There were 38 animal tags sold, 30 vehicle stickers sold for a total of \$1805.00.

President Einhorn reported Animal Inoculation Day went very well.

NEW BUSINESS continued:

2. **Plan Commission recommendation** to grant special use permits for drive-thru uses at proposed facilities of Taco Bell, 23210 Volbrecht Road and Burger King, 1326 E. Steger Road. Board action may be taken.

Moved to consent agenda for board action.

3. **Ordinance No. 2018-06:** An Ordinance granting a Special Use Permit for property commonly known as Lot 100 of Lot 2 in Crete Park of Commerce. (Burger King) The restaurant to be located at 1325 East Steger Road requested a special use permit for drive-thru facility. Board action is anticipated.

Moved to consent agenda for board action.

4. **Ordinance No. 2018-07:** An Ordinance granting a Special Use Permit for property commonly known as Lot 13 in Unit 2 of Crete MarketPlace (TacoBell). The restaurant to be located at 23210 Volbrecht Road requested a special use permit for the drive thru facility. Board action is anticipated.

Moved to consent agenda for board action.

5. **Request by the Crete Fire Department** for Village Board Approval to schedule the annual **FILL the BOOT** campaign which benefits MDA. Date: Saturday, June 9th, 2018 from 8am to Noon. Board action is anticipated.

Moved to consent agenda for board action.

6. **Discussion on Public Comment Rules.** According to the Illinois Attorney General, public bodies have the duty to establish rules providing for public comment. Board action is anticipated.

A motion was made to direct the attorney to prepare a resolution establishing written rules on public comment and to list it under the consent agenda for the next board meeting on June 11, 2018.

Motion by Trustee Stephen Johnson

Second by Trustee Steve Beaudoin

Ayes (5) Trustees Beaudoin, Harley, Johnson, Milburn, Wiater

Nays (0) none Absent (1) Trustee Harmon-Warren Abstain (0) none Motion declared carried.

NEW BUSINESS continued:

7. **Discussion on modification of Chapter 2** of the Crete Municipal Code concerning Administration and relating to time keeping and vacation /sick leave usage. Board action may be taken.

A motion was made to change the minimum unit charge in the time keeping process that will affect how vacation, sick leave and work hours will be calculated from 1 hour to ¼ hour and to direct the attorney to prepare the ordinance for the consent agenda of the next regular board meeting.

Motion by Trustee Stephen Johnson

Second by Trustee Ray Harley

Ayes (5) Trustees Beaudoin, Harley, Johnson, Milburn, Wiater

Nays (0) none Absent (1) Trustee Harmon-Warren Abstain (0) none Motion declared carried.

8. **Crete Sears Homes**

Phyllis Monks announced the Southtown Star will be publishing an article in their paper on Tuesday, May 15th concerning the Sears Homes in the Village of Crete.

9. **Certificate of Deposits**

The Village will be investing with Old Plank Trail (Wintrust Corporation) in their CDARS program for short term CD's. Competitive interest rates are available for governments.

A motion was made to close the regular session of the board meeting and to move to Executive Session at 8:40 p.m. for the purpose of "Litigation which is probable".

Motion by Trustee Stephen Johnson

Second by Trustee Ray Harley

On Roll Call:

Ayes (5) Trustees Beaudoin, Harley, Johnson, Milburn, Wiater

Nays (0) none Absent (1) Trustee Harmon-Warren Abstain (0) none Motion declared carried.

EXECUTIVE SESSION:

1. Litigation which is probable.

The board returned from Executive Session at 9:29 p.m.

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 9:30 p.m.

Motion by Trustee Steve Beaudoin

Second by Trustee Ray Harley

Ayes (5) Trustees Beaudoin, Harley, Johnson, Milburn, Wiater

Nays (0) none

Absent (1) Trustee Harmon-Warren

Abstain (0) none

Motion declared

carried.

Passed and Approved on this 11th day of June, 2018.

Michael S. Einhorn
Village President

dsb

Deborah S. Bachert
Village Clerk