



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

VILLAGE ADMINISTRATOR
MICHAEL E. SMITH

MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING March 26, 2018

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, March 26, 2018 at 7:00 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Deputy Village Clerk Debra Hameister the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Stephen Johnson, Holly Milburn, Mark Wiater, Raymond Harley and President Michael Einhorn. A quorum was present.

Also in attendance: Attorney James Stevenson, Administrator Michael Smith, Supt. Of Public Works Phil Hameister, Deputy Chief Scott Pieritz, Fire Administrator Mike Waterman, Code Enforcement Supervisor/EMA Director Marty Braccio, Police Chief James Paoletti.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

Phyllis Monks and Tim Piepenbrink addressed the Village Board stating that they have received National Certification with the National Park Services for the Network Freedom Program for the Underground Railroad. A brochure and a monument will be done in the future to represent the Underground Railroad.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN · RAYMOND E. HARLEY · DORIS HARMON-WARREN · STEPHEN E. JOHNSON · HOLLY MILBURN · MARK WIATER

APPROVAL OF AGENDA:

Special orders

Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – March 12, 2018
- Approval of Bills (03/09/18 thru 03/23/18)
- Ratification of Payroll - Bi-weekly payroll ending March 14, 2018
- **Resolution No. 2018-604:** A Resolution declaring a certain vehicle as Surplus Personal Property, to wit: 2002 Chevrolet (former EMA vehicle). At the March 12, 2018 meeting the discussion of selling this vehicle was approved. Motion by Trustee Mark Wiater. Second by Trustee Doris Harmon-Warren.

Due to an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

A motion was made to approve the Unanimous Consent Agenda.

Motion by Trustee Stephen Johnson

Second by Trustee Mark Wiater

On Roll Call:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater, Harley

Nays (0) none Absent (0) Abstain (0) none Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES:

President Michael Einhorn

- Reported that there is a liquor license hearing set for April 4, 2018 at 3:00 pm for Golo's application for a KB Liquor License.

Public Health – Trustee Doris Harmon-Warren

- She represented the Village of Crete at the IRMA meeting and received a plaque on behalf of the Village for IMAP Accreditation as we have reached 87% of Compliance. The Village will now be reviewed by IRMA every four years instead of annually.

Water Department – Trustee Stephen Johnson – no report

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Raymond Harley – no report

Finance, License and Ordinance – Trustee Mark Wiater –

- Reported that there is a T.I.F. Joint Review Board meeting on 04/19/18 at 4:00 pm.

Road and Bridge – Trustee Holly Milburn – no report

COMMITTEE AND DEPARTMENT REPORTS:

Acting Village Administrator – Michael Smith

- The phone system has been having trouble. We are looking at replacing the phone system to a digital over IP system. At this time we are reviewing whether or not to go with a refurbished system at about \$6,000 or a new system that would be in the \$10,000 range. If we go with the refurbished phones they will last about 3-5 years. The new phones would last 7-10 years. We have a meeting with Mark Daniels of GTSAC to further discuss our options.

Police Department – Chief of Police James Paoletti

- Crete Monee School District is sending staff to ALICE training. ALICE training stands for Alert, Lockdown, Inform, Counter, Evacuate. They are including one Crete Officer in the training and that will be Sgt. Garcia. The training is in Lake Zurich.
- We have also set up an active shooter training at the high school which will be held this summer.

Fire Department – Fire Administrator/Chief Mike Waterman

- Thank you to everyone for help with the pancake breakfast. 450-500 people were served.

Superintendent of Public Works – Phil Hameister – Report submitted

- Carpet replacement will begin on Wednesday morning at the Village Hall. To start the installation in the Board Room and Conference Room.

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio –

- The Community Alert System is online now. Access can be done on the Village's website and there will be forms at the Village Hall. There are 6879 landlines in Crete that are already set up that are using AT & T or Comcast service. This system can be used for road closings, water main breaks etc.

Fire & Police Commission – Dale Nelson – no report

EMA – Marty Braccio – no report

Animal Control/Code Enforcement Officer – Ryan Allison – no report

Planning Commission – Karen Tellef – no report

Heritage & Architecture Commission – Phyllis Monks – no report

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col. Jan)	2018-\$14,890.37	2017-\$20,021.25
Local Use – (Col. March)	2018-\$26,429.04	2017-\$26,166.18
Sales Tax – (Col. Jan. 2018)	2018-\$73,791.51	2017-\$73,528.99
Sales Tax of ½ percent – (Col.)	2018-\$28,149.34	2017-\$ no history
Income Tax – (Col. March)	2018-\$45,670.79	2017-\$42,990.29
MFT Allotment – (Col. Feb.)	2018-\$16,187.08	2017-\$17,757.72
Pers. Prop. Rep. Tax–(Col.)	2018-\$	2017-\$
ComEd Utility Tax (Col.)	2018-\$	2017-\$
Nicor Utility Tax (Col.)	2018-\$	2017-\$
Video Gaming Report (Col. Jan.)	2018-\$10,704.23	2017-\$ 6,504.59

COMMUNICATIONS – continued:

- Comcast channel update announced beginning May 10, 2018
- Thank you note received from Linda Brown, Crete United Methodist Church, was sent to Chief Paoletti in appreciation of the containers for sharps, needles and drugs that is placed in the police department lobby.

Chief Paoletti also noted that there is a call box with a camera on the outside of the Police Department for residents to use to when needing assistance. The hours of the Police lobby are Monday – Friday 8:00 am – 4:00 pm. When using the phone it is a direct line to Laraway Communication Center.

- Received a thank you note from Stacey Skaggs for the support given to her family at the time of the passing of Kathy Skaggs.
- Annual request from The Salvation Army: Donut Days Campaign to be held on Friday & Saturday, June 1st and 2nd 2018; Red Kettle Campaign scheduled for November 1st through December 24th, 2018. Board action may be taken.

No Board action as this is an annual event.

- March 16th Comcast sent a letter indicating their annual customer complaint/review ratings.

OLD BUSINESS:

1. **Results of the March 19, 2018 Sanitary Sewer Lining Bid Opening.** Four bids were received. The lowest bid was received from Insituform Technologies USA whose bid was \$156,274.30.

Phil Hameister – 4 bids were received ranging from \$156,000 - \$192,000 for 5,000 feet of sewer lining. It was recommended by Tech 3 to go with Insituform Technologies.

A motion was made to approve the lowest bid from Insituform Technologies to do the 2018 Sewer lining.

Motion by Trustee Doris Harmon-Warren Second by Trustee Steve Johnson

On Voice Vote:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater, Harley
Nays (0) none Absent (0) Abstain (0) none Motion declared carried.

OLD BUSINESS- continued:

2. **Robert W. Pillman, VP baseball operations of CAYBSA**, (Crete Area Baseball and Softball Association) is requesting to honor the youth with a small parade as has been done in years past on their opening day on May 5th, 2018. The parade lineup to begin at 11 a.m. Marching to the field will begin by 11:30 a.m. CAYBSA also requests participation of one or two pieces of fire apparatus and the Crete Police and ESDA for the short period of time it takes the youth participants to parade to the fields.

A motion was made to approve the CAYBSA parade on May 5th, 2018.

Motion by Trustee Steve Johnson

Second by Trustee Mark Wiater

On Voice Vote:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater, Harley

Nays (0) none Absent (0) Abstain (0) none Motion declared carried.

Road and Bridge - Trustee Milburn – Regarding the gas station at Main & Exchange- asking if this is the best way to close it off?

Marty Braccio, Code Enforcement Supervisor – stated that it was suggested to them to move the garbage cans and told them it is ok to wrap the fuel pumps.

NEW BUSINESS:

1. **Resolution 2018-605:** A Resolution to allow the Village of Crete to hold the annual Memorial Day Parade on Illinois Rt#1 on Monday, May 28th, 2018 from 11:30 a.m. until 1:20 p.m. including the closing of Rt#1 from Burville Rd to Milburn Avenue during the parade.

A motion was made to approve the annual Memorial Day Parade on May 28, 2018 including the closing of Rt. #1.

Motion by Trustee Mark Wiater

Second by Trustee Doris Harmon-Warren

On Voice Vote:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater, Harley

Nays (0) none Absent (0) Abstain (0) none Motion declared carried.

2. **Downtown TIF # 2 Parking Phase 2:** Discussion on proposed improvements for parking and alley which is a continuation of Phase 1 completed previously. This is located west of Main St. and south of Cass St. to Division St. Requesting to go out for bid.

Village President noted that the area is located between Main & Benton Streets and includes the parking lot by Old Town Mall.

A motion was made to go out to bid for the proposed improvements for parking and alley located west of Main Street and south of Cass Street to Division Street.

Motion by Trustee Steve Johnson

Second by Trustee Doris Harmon-Warren

NEW BUSINESS continued:

On Voice Vote:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater, Harley
Nays (0) none Absent (0) Abstain (0) none Motion declared carried.

- 3. **Discussion** on the first amendment to the Crete Marketplace Agreement as suggested by Diliberto Real Estate Services.

Discussion of the revised calculations led to no board action at this time.

A motion was made to close the regular session of the board meeting and to move to executive session at 8:25 pm for the purpose of dismissal of a specific employee

Motion by Trustee Mark Wiater

Second by Trustee Doris Harmon-Warren

On Roll Call:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater and Harley
Nays (0) none Absent (0) Abstain (0) none Motion declared carried.

EXECUTIVE SESSION:

- 1. Dismissal of a specific employee.

The board returned from Executive Session at 8:36 p.m.

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 8:37 p.m.

Motion by Trustee Doris Harmon-Warren

Second by Trustee Steve Johnson

On Voice Vote:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater and Harley
Nays (0) none Absent (0) Abstain (0) none Motion declared carried.

Passed and Approved on this 9th day of April, 2018.

Michael S. Einhorn
Village President


Debra L. Hameister
Deputy Village Clerk