



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

VILLAGE ADMINISTRATOR
MICHAEL E. SMITH

MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING March 25, 2019

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, March 25, 2019 at 7:00 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Ray Harley, Stephen Johnson, Holly Milburn, and President Michael Einhorn. Trustee Mark Wiater was absent (arriving late at 8:30 p.m.) A quorum was present.

Also in attendance: Attorney James Stevenson, Administrator Michael Smith, Fire Administrator/Chief Waterman, Police Chief Scott Pieritz, Code Enforcement Supervisor/EMA Director Marty Braccio, Superintendent of Public Works Phil Hameister, Planning Commission Chairperson Karen Tellef, Treasurer Dennis Holt, Phyllis Monks, Heritage Committee and Ryan Allison, Animal Control/Code Enforcement.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks. In addition, public comment rules are posted in the board room.

- On behalf of the Crete Area Historical Society, Phyllis Monks announced "Dairy Night" to be held at the Crete Library on Wednesday, March 27, 2019 at 7 p.m. Discussion will center around the Crete dairy farm operations in years past.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN · RAYMOND E. HARLEY · DORIS HARMON-WARREN · STEPHEN E. JOHNSON · HOLLY MILBURN · MARK WIATER

APPROVAL OF AGENDA:

Special orders

Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – March 11, 2019
- Approval of Bills (3-11-2019 through 3-22-2019)
- Ratification of Payroll - Bi-weekly payroll ending March 13, 2019

Trustee Milburn approved the bills of Finance License, and Ordinance for Trustee Wiater. A bill was added in the amount of \$1,290.57 for the Police Department bringing their total to \$4,075.91. Two items from New Business were moved to the Consent agenda.

They included:

1. **Proclamation:** To declare the month of “May as Motorcycle Awareness Month”. Since 1983 the State of Illinois has proclaimed May as Motorcycle Awareness Month. Barbara and Marvin Prather of the Gold Wing Road Riders Association (GWRRA) ask for the Village to offer a proclamation.
2. **Ordinance No. 2019-07:** An Ordinance amending a portion of Ordinance 2018-28 and abating a portion of the tax heretofore levied for the year 2018 to pay debt service on \$1,125,000 General Obligation Bonds, Series 2012 (Water and Sewer Alternate Revenue Source), of the Village of Crete, Will County, Illinois.

In accordance with an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

A motion was made to approve the Unanimous Consent Agenda as presented.

Motion by Trustee Stephen Johnson

Second by Trustee Ray Harley

ON ROLL CALL:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn, President Einhorn

Nays (0) none Absent (1) Trustee Wiater Abstain (0) none Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES:

President Michael Einhorn

- First Street Bridge (over Goose Creek) Improvement Plan is nearing completion of plans.
- Phase II of the Crete Road reconstruction is moving forward. Tech 3 is the chosen engineer.
- Improvements on non-curbed streets bidding has been received for use of MFT funds
- The bids for the repaving of Burville Road have been approved.

Public Health – Trustee Doris Harmon-Warren

- Sewer lining project is progressing.

Water Department – Trustee Stephen Johnson

- Iron Removal documents prepared by Tech 3 are ready to be sent to the ILEPA on Tuesday.

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Raymond Harley – no report

Finance, License and Ordinance – Trustee Mark Wiater – no report

Road and Bridge – Trustee Holly Milburn – no report

COMMITTEE AND DEPARTMENT REPORTS:

Acting Village Administrator – Michael Smith

- Burger King is planning to open this week.
- This year's health benefit insurance costs will be going up 3.9% for PPO coverage and 1.4% for HMO plans.

Police Department – Interim Police Chief Scott Pieritz

- Three new police officers are now out of field training and on their own patrols.
- The School Resource Officer is working at the high school.
- The Federal STEP Grant patrols were conducted during the St. Patrick's Day time period. 34 tickets were issued.
- An officer has been at Balmoral School to address bullying issues at that location.

A request from Aunt Martha's was discussed at this time. They are asking for a Memorandum of Understanding to enable Aunt Martha's to provide services to certain youth referred to them by the Crete Police Department.

A motion was made to instruct the attorney to prepare the resolution as needed and place on the consent agenda of the next regular board meeting.

Motion by Trustee Stephen Johnson

Second by Trustee Doris Harmon-Warren

Ayes (4) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn

Nays (0) None Absent (1) Trustee Wiater Abstain (0) none Motion declared carried.

Fire Department – Fire Administrator/Chief Mike Waterman

- The communications with Laraway Communication Center seems to be improving. Other issues seem to be developing and may result in some members leaving this group.
- Have attended training classes in preparation for a Mass Casualty Drill that will take place in Beecher on Good Friday which will last most of the day.
- Plans are underway for mass casualty training with the Crete police and fire departments.

Fire Department – Fire Inspector Lynn Weir – no report

Superintendent of Public Works – Phil Hameister – Report submitted

- Well #4 continues to be out of service, awaiting a claims settlement from the insurance company.
- The flower pots for the Village have been planted and are at the greenhouse.

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Fire & Police Commission – Dale Nelson – no report

EMA – Marty Braccio – no report

Animal Control/Code Enforcement Officer – Ryan Allison

- The annual animal inoculation event is scheduled for Saturday, May 4th, from 10 am until 2 pm at the Public Works facility, 1201 Douglas Lane. In addition to the administration of animal inoculations, animal tags and vehicle stickers will be available for purchase

Planning Commission – Karen Tellef

- Karen Tellef expressed concerns on the use of very bright LED light strips in local business windows, asking for this issue to be addressed via the zoning code at the next regular board meeting. She was instructed to start the process with a meeting of the Zoning Commission to explore proper language that would be needed to be adopted to prohibit the use of such lighting.

Heritage & Architecture Commission – Phyllis Monks – no report

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col. January)	2019-\$14,742.92	2018-\$14,890.37
Local Use – (Col. March)	2019-\$29,847.54	2018-\$26,429.04
Sales Tax – (Col. Jan.)	2019-\$85,703.06	2018-\$73,791.51
Sales Tax of ½ percent – (Col.)	2019-\$33,228.08	2018-\$28,149.34
Income Tax – (Col. March)	2019-\$49,639.29	2018-\$45,670.79
MFT Allotment – (Col. Feb.)	2019-\$16,296.97	2018-\$16,187.08
Pers. Prop. Rep. Tax–(Col. Jan/Feb.)	2019-\$ 1,387.22	2018-\$ 2,903.15
ComEd Utility Tax (Col.)	2019-\$	2018-\$
Nicor Utility Tax (Col.)	2019-\$	2018-\$
Video Gaming Report (Col. Jan.)	2019-\$ 8,931.89	2018-\$10,704.23

- Received a request from Dylan Donovan, member of Crete Boy Scout Troop 123 who is working towards his Eagle Scout rank, and is asking for support in the form of donations towards his community service project which is to rehab the cemetery on Exchange Street (next to the antique store). Plans are to add dirt and gravel where needed and straighten tombstones as possible. Board action may be taken.

Dylan and his father answered questions concerning the proposed project for Crete Cemetery. The Board praised Dylan for his efforts and Supt of Public Works Phil Hameister offered to help with hauling of dirt, etc. The board acknowledged this project not to be eligible for monetary funds from the Village.

OLD BUSINESS:

1. **Resolution 2019-622:** A Resolution to authorize the execution of a real estate service agreement with Diliberto Real Estate Services, L.L.C. Board action is anticipated.

This involved an extended discussion with Mr. Diliberto who was present at the previous board meeting.

A motion was made to authorize the execution of a real estate service agreement with Diliberto Real Estate Services, L.L.C.

Motion by Trustee Stephen Johnson

Second by Trustee Ray Harley

Ayes (4) Trustees Beaudoin, Harmon-Warren, Harley, Johnson

Nays (1) Trustee Milburn

Absent (1) Trustee Wiater

Abstain (0) none

Motion declared carried.

2. **Continued Discussion** and possible action on entering into a contract to build a new EMA building at 280 W Exchange Street. Proposals in response to an RFP were received on February 28, 2019 and have been reviewed. Board action may be taken on award of the project contingent on the securing of funding.

Marty Braccio presented information on the RFP's received. Five proposals were received and ranged from \$1,025,000.00 to \$1,691,000.00. The two lowest bidders are PBS (\$1,028,713.00) and Graefen (\$1,025,000.00). It was recommended by staff members reviewing the RFPs submitted to select the proposal of PBS as long as they can meet requirements the Village will have.

OLD BUSINESS continued:

A motion was made to award the acceptance of the proposal of Professional Building Services (PBS) and authorize staff to enter into discussion with PBS to meet all the needs expressed by the Village and to draw up a contract with PBS for the construction of the EMA building at 280 W. Exchange Street and if the agreement cannot be made with PBS, to authorize staff to move to the proposal by Graefen and that the Village will make a 10% deposit to be made at the time of signing of said contract.

Motion by Trustee Doris Harmon-Warren

Second by Trustee Ray Harley

ON A ROLL CALL:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn and President Einhorn

Nays (0) none Absent (1) Trustee Wiater Abstain (0) none Motion declared carried.

NEW BUSINESS:

1. **Proclamation:** To declare the month of "May as Motorcycle Awareness Month". Since 1983 the State of Illinois has proclaimed May as Motorcycle Awareness Month. Barbara and Marvin Prather of the Gold Wing Road Riders Association (GWRRA) ask for the Village to offer a proclamation. Board action is anticipated.

Moved to consent agenda for action.

2. **Ordinance No. 2019-07:** An Ordinance amending a portion of Ordinance 2018-28 and abating a portion of the tax heretofore levied for the year 2018 to pay debt service on \$1,125,000 General Obligation Bonds, Series 2012 (Water and Sewer Alternate Revenue Source), of the Village of Crete, Will County, Illinois. Board action is anticipated.

Moved to consent agenda for action.

3. **Ordinance No. 2019-_____:** An Ordinance authorizing the Execution of an Amendment to a Ground Lease by and between the Village of Crete and Vertical Bridge III, LLC, a Delaware limited liability company, successor in interest to United States Cellular Operating Company of Chicago, LLC. Board action may be taken.

In discussion of authorizing an amendment, staff was directed to ascertain additional information from it Vertical Bridge prior to signing any agreements. The Village Attorney was directed to follow up concerning the issues of T Mobile locating on the tower, a right of first refusal, a right to enlarge the leased premises and further subleasing.

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 9:52 p.m.


Motion by Trustee Doris Harmon-Warren . Second by Trustee Ray Harley

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn, Wiater

Nays (0) none Absent (0) None Abstain (0) none Motion declared carried.

Passed and Approved on this 8th day of April, 2019.

Michael S. Einhorn
Village President



Deborah S. Bachert
Village Clerk