



# VILLAGE *of* CRETE

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VILLAGE PRESIDENT

MICHAEL S. EINHORN

VILLAGE CLERK

DEBORAH S. BACHERT

## MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING March 13, 2017

### REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, March 13, 2017 at 7:01 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Stephen Johnson, Holly Milburn, Mark Wiater and President Michael Einhorn. Trustees Dean Gaffney and Doris Harmon-Warren were absent. A quorum was present.

Also in attendance: Acting Administrator Michael Smith, Police Chief James Paoletti, Fire Chief Mike Waterman, Public Works Superintendent Phil Hameister, Code Enforcement Supervisor Marty Braccio, and Phyllis Monks representing Heritage Commission.

### CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

- 1- **Photo re-enactment of the presentation of the Proclamation for March 2017 National Athletic Training Month.** This is an annual request made by Peter Moritz, Athletic Trainer, Tinley Park High School, Athletico Physical Therapy that was adopted on the February 27, 2017 Village Board Meeting.

President Einhorn had his picture taken with three members of Athletico Physical Therapy prior to the beginning of the board meeting.

### BOARD OF TRUSTEES:

STEVEN BEAUDOIN   DEAN GAFFNEY   DORIS HARMON-WARREN   STEPHEN E. JOHNSON   HOLLY MILBURN   MARK WIATER

**CITIZENS' SPEAK continued.**

- 2- Miss Mamie Harris asked the board to explain the additional fees that have been added to the residents' water bills. President Einhorn explained the purpose and was to fund the costs involved with the Iron Removal Process. The project for the five Village wells will cost \$5M and this increase will be put towards the funding of the bond. MS Harris, a retired CPS principal, also stated she has lived in Crete for 30 years, never experiencing as high a water bill as this past bill and it was difficult for someone on a fixed income to receive such a high bill. It was noted she had high water usage on her last bill that was caused by her malfunctioning water softener. It was her responsibility to pay the bill. According to President Einhorn, a payment plan may be set up through the front office for this type of circumstance but there is no formal forgiveness program.

**Special orders**

**Unanimous Consent Agenda**

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – February 27, 2017
- Approval of Bills
- Ratification of Payroll

Trustee Mark Wiater requested to move Old Business Items #1 and #2 and New Business Item #1 to the consent agenda. This included **Ordinance No. 2017-05**: An Ordinance authorizing payment of certain eligible redevelopment project costs from TIF District No. 4 funds for public lighting electrical system upgrade, **Ordinance No. 2017-06**: An Ordinance authorizing payment of certain eligible redevelopment project costs from TIF District No. 2 funds for public lighting electrical system upgrade and **Resolution No. 2017- 587**: A resolution for the Village of Crete to hold their annual Memorial Day Parade on Illinois Route #1 on Monday, May 29<sup>th</sup>, 2017 from 11:30 a.m. to 1:30 p.m. which will require closing of Route #1 from Burville Road to Milburn Avenue.

A motion was made to accept the Unanimous Consent Agenda with the addition of moving Old Business Items #1 & #2 and New Business Item #1 to the consent agenda.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

Ayes (4) Trustees Beaudoin, Johnson, Milburn, Wiater

Nays (0) none      Absent (2) Trustees Harmon-Warren and Gaffney

Abstain (0) none

Motion declared carried.

At this time President Einhorn read Ordinance No. 2017-05 and Ordinance 2017-06 in title only.

A brief explanation was given of both ordinances and Resolution No. 2017-587 allowing the Village to hold the annual Memorial Day Parade down Main Street on May 29<sup>th</sup>, 2017.

## REPORTS: PRESIDENT AND TRUSTEES

Public Health – Trustee Doris Harmon-Warren – absent

Water Department – Trustee Stephen Johnson

- The schedule for the construction of the iron removal project was announced. Bidding will take place in April and construction should start in July. The Village is still waiting for final bond approval from the IL-EPA.

Public Safety – Trustee Steven Beaudoin

- Has met with Chief Waterman to review the current fire department ordinance noting possible word changes for clarification purposes.

Building and Grounds – Trustee Dean Gaffney - absent

Finance, License and Ordinance – Trustee Mark Wiater

- Explained the billing process now in place for the front office which includes changes to the cut off times for bills to be submitted for payment. The final list of bills for payment will be available on board meeting Monday.

Road and Bridge – Trustee Holly Milburn

- Attended the South Suburban Mayors and Managers Association Transportation meeting, noting that there is very little road money to be shared by the 40+ communities in SSMMA.

President Michael Einhorn

- Expressed his concern and frustration regarding the incorrect telephone numbers shown in the latest edition of the larger area phone directory. Both of the numbers are for lines that service and transmit alarms and are not answered by anyone. After a week of trying to resolve the problem by staff, no resolution is in sight.
- The Mayor pointed out that again this month the sales tax and income tax distributions are down from last year.

## COMMITTEE AND DEPARTMENT REPORTS

Acting Village Administrator – Michael Smith

- Noted that HITS is progressing nicely in preparation for their May opening for the show jumping competition. The competition will take place Wednesday through Sunday for a period of thirteen weeks.
- The March 8<sup>th</sup> IRMA meeting for the review of policies in place went well.
- Trustee Beaudoin and Administrator Smith will meet with Chicago Digital Billboards on Thursday to discuss the possibility of electronic signage for the Village.

Police Department – Chief of Police James Paoletti – no report

Fire Department – Chief Mike Waterman – no report

Superintendent of Public Works – Phil Hameister – Report submitted

- Street lighting update is in progress and all the decorative lights in downtown Crete on Main, Cass and Benton Streets have been changed to the LED's.

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Animal Warden/Code Enforcement – Ryan Allison – absent

Fire & Police Commission – James McPhee

- Have been working on the list of names for potential officers. Sergeants' test will be in June 2017.

**COMMITTEE AND DEPARTMENT REPORTS continued.**

EMA – Marty Braccio

- Announced that the Crete Lions recently made three donations to the Police, Fire and EMA Departments. The Lions have been very gracious over the years by supporting our local first responders.
- Informed the Village Board that he is working on a draft of the RFP (Request for Proposals) for construction of a new EMA building to be located at 280 W Exchange.

Planning Commission – Karen Tellef – absent

Heritage Commission – Phyllis Monks – no report

**COMMUNICATIONS:**

**Warrants:**

Excise (Telecom. Tax) – (Col. )	2017-\$	2016-\$
Local Use – (Col. )	2017-\$	2016-\$
Sales Tax – (Col. )	2017-\$	2016-\$
Income Tax – (Col. Jan.)	2017-\$71,016.92	2016-\$81,532.56
MFT Allotment – (Col. Feb)	2017-\$17,757.72	2016-\$18,144.43
Pers. Prop. Rep. Tax–(Col. Jan/Feb)	2017-\$ 3,183.21	2016-\$ 1,761.33
ComEd Utility Tax (Col. Jan. 2017)	2017-\$28,713.72	2016-\$27,667.08
Nicor Utility Tax (Col. )	2017-\$	2016-\$
Video Gaming Report (Col )	2017-\$	2016-\$

- **NOTICE OF TAX INCREMENT FINANCING (TIF) REPORTS ON FILE:**

The Drafts of "Amended TIF Redevelopment Plan to TIF District No. 2" and "TIF Qualification Report First Amendment to TIF District No. 2" are on file at the Village Clerk's office for public review in advance of the President and Board of Trustee's consideration of "A Resolution Calling for a Public Hearing and Convening a Joint Review Board to Consider an Amendment to the Crete TIF #2 Redevelopment Project Area, Redevelopment Plan and Redevelopment Project for the Village of Crete."

The notice by the Village as listed above is in preparation to make an adjustment in the boundaries TIF #2. The Village has placed on file for public viewing an "amended TIF Redevelopment Plan to TIF District #2" and "TIF Qualification Report First Amendment to TIF District #2". In the future a public hearing will be held by the Joint Review Board on the proposed amendment.

**OLD BUSINESS:**

1. **Ordinance No. 2017-05:** An Ordinance authorizing payment of certain eligible redevelopment project costs from TIF District No. 4 funds for public lighting electrical system upgrade. Board action is anticipated.

Ordinance No. 2017-05 was moved to the consent agenda.

2. **Ordinance No. 2017-06:** An Ordinance authorizing payment of certain eligible redevelopment project costs from TIF District No. 2 funds for public lighting electrical system upgrade. Board action is anticipated.

Ordinance No. 2017-06 was moved to the consent agenda.

3. **Ordinance No. 2017-\_\_\_\_\_:** An Ordinance authorizing the Village of Crete to enter into an Intergovernmental Agreement with the Crete-Monee School District 201-U for the granting of an easement and transfer of ownership of the former municipal Well No. 7. Board action is anticipated.

The ordinance listed above was moved to the March 27, 2017 village board meeting agenda. It was not acted on pending contact with the school district attorney. This ordinance is to memorialize an agreement between the School District and the Village that gifted the former Village Well #7 to the District in exchange for a water main easement that would allow for the future connection of the water tower by the high school to the water main on Sangamon Street. This would be accomplished by the Village installing a connecting line from the current water main behind the new high school over to Sangamon. The Village will also perform repairs to any water main break on school property, with the school district being responsible for restoration after the break is repaired.

**NEW BUSINESS:**

1. **Resolution No. 2017- 587:** A resolution for the Village of Crete to hold their annual Memorial Day Parade on Illinois Route #1 on Monday, May 29<sup>th</sup>, 2017 from 11:30 a.m. to 1:30 p.m. which will require closing of Route #1 from Burville Road to Milburn Avenue. Board action is anticipated.

Resolution No. 2017-587 was moved to the consent agenda.

**NEW BUSINESS continued:**

2. **Ordinance No. 2017-07**: An Ordinance increasing the number of patrol officers and amending Section 20-1 of the Crete Municipal Code. Board action is anticipated.

A motion was made to read for the first time in title only Ordinance No. 2017-07, an Ordinance increasing the number of patrol officers and amending Section 20-1 of the Crete Municipal Code.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (4) Trustees Beaudoin, Johnson, Milburn, Wiater

Nays (0) none

Absent (2) Trustees Harmon-Warren and Gaffney

Abstain (0) none

Motion declared carried.

Under discussion, Chief Paoletti explained the need to have more officers in place as it is known there are current officers applying for positions with other departments.

President Einhorn read aloud Ordinance No. 2017-04 in title only for the first time.

A motion was made to read for the second time in title only Ordinance No. 2017-07, an Ordinance increasing the number of patrol officers and amending Section 20-1 of the Crete Municipal Code.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (4) Trustees Beaudoin Johnson, Milburn, Wiater

Nays (0) none

Absent (2) Trustees Harmon-Warren and Gaffney

Abstain (0) none

Motion declared carried.

President Einhorn read aloud Ordinance No. 2017-07 in title only for the second time.

A motion was made to adopt Ordinance No. 2017-07, an Ordinance increasing the number of patrol officers and amending Section 20-1 of the Crete Municipal Code.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

On a Roll Call Vote:

Ayes (4) Trustees Beaudoin, Johnson, Milburn, Wiater

Nays (0) none

Absent (2) Trustees Harmon-Warren and Gaffney

Abstain (0) none

Motion declared carried.

Ordinance No. 2017-07 that was passed raises the number of authorized patrol officers by one, from twelve to thirteen.

