



# VILLAGE of CRETE

524 WEST EXCHANGE STREET • P.O. BOX 337 • CRETE, ILLINOIS 60417  
(708) 672-5431 • FAX: (708) 672-3920  
www.villageofcrete.org

VILLAGE PRESIDENT  
MICHAEL S. EINHORN

VILLAGE CLERK  
DEBORAH S. BACHERT

VILLAGE ADMINISTRATOR  
MICHAEL E. SMITH

## MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING March 12, 2018

### REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, March 12, 2018 at 7:02 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Stephen Johnson, Holly Milburn, Mark Wiater and President Michael Einhorn. Trustee Raymond Harley was absent. A quorum was present.

Also in attendance: Attorney James Stevenson, Administrator Michael Smith, Police Chief James Paoletti, Supt. Of Public Works Phil Hameister, Fire Administrator Mike Waterman, Code Enforcement Supervisor/EMA Director Marty Braccio, Animal Control Officer Ryan Allison, and Chairperson of Planning and Zoning Commission Karen Tellef .

### CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

No one asked to address the board.

### BOARD OF TRUSTEES:

STEVEN BEAUDOIN · RAYMOND E. HARLEY · DORIS HARMON-WARREN · STEPHEN E. JOHNSON · HOLLY MILBURN · MARK WIATER

**APPROVAL OF AGENDA:**

**Special orders  
Unanimous Consent Agenda**

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – February 26, 2018
- Approval of Bills (02/26/18 thru 03/09/18)
- Ratification of Payroll - Bi-weekly payroll ending Feb. 28, 2018
- **Ordinance 2018-04:** An Ordinance authorizing payment of certain eligible redevelopment project costs from TIF District No. 3 funds for sanitary sewer extension along State Street. Discussion on this ordinance was held at the February 26, 2018 when the board directed the attorney to prepare the ordinance for expenditure up to \$30,000.00 from TIF# 3 funds for the engineering costs for a sanitary sewer to service State Street south of Burville Road. First Reading, Second Reading and Adoption. Motion by Trustee Mark Wiater. Second by Trustee Doris Harmon-Warren. Motion carried.

Trustee Wiater approved the bills for Trustee Harley, Building and Grounds.

Due to an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

A motion was made to approve the Unanimous Consent Agenda with the approval of bills for Road and Bridge by Trustee Wiater.

Motion by Trustee Stephen Johnson

Second by Trustee Mark Wiater

On Roll Call:

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater

Nays (0) none                      Absent (1) Trustee Harley                      Abstain (0) none                      Motion declared carried.

**REPORTS: PRESIDENT AND TRUSTEES:**

President Michael Einhorn

- Installation of two tower antennas for radio improvements will begin on March 13<sup>th</sup> at Station II. These antennas will be used by the Crete Fire Department and will eliminate a monthly phone line charge of roughly \$575.00 per month by replacing it with a microwave link.
- A generator has been installed by the water tower located at Crete-Monee High School for emergency service to operate radio communication if power is out.

Public Health – Trustee Doris Harmon-Warren

- The Village will be receiving an award from IRMA. The Village will now be reviewed by IRMA every four years instead of annually.
- Data received from Republic shows the Village garbage collection shows approximately 10% of all refuse being collected is recycled. This is within the National Average for recycling.
- The 2018 Sanitary Sewer Lining Bid Opening will be held at the Municipal Building, 524 W. Exchange Street, on Monday, March 19, 2018 at 10 a.m.

**REPORTS: PRESIDENT AND TRUSTEES continued:**

Water Department – Trustee Stephen Johnson – no report

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Raymond Harley – no report/absent

Finance, License and Ordinance – Trustee Mark Wiater – no report

Road and Bridge – Trustee Holly Milburn

- Thanks to the Crete PD for their participation in the Polar Plunge held in Manteno last Saturday.

**COMMITTEE AND DEPARTMENT REPORTS:**

Acting Village Administrator – Michael Smith

- Health Insurance renewal rates have been received from IPBC. HMO rates will increase 4.5%. The PPO rates will lower by 2.6%.
- Thorncreek Basin project is ongoing on Richton Road. There are lift issues to be solved making the project completion date farther out than anticipated.
- The Memorial Day Parade Committee has met and there was a good turnout of volunteers.

Police Department – Chief of Police James Paoletti

- Expressed thanks to Public Works for their work in converting the space previously occupied by EASTCOM into offices for the Police Department and records department. The previous records department area will be used by Code Enforcement.
- President Einhorn noted the Village Hall will have new carpet installed in several rooms.

Fire Department – Fire Administrator/Chief Mike Waterman

- The department is working with area churches for health screening.
- The CFD plans to join forces with CUMC at the Crete European Market in June.
- The yearly Business Fire Inspections begin March 13<sup>th</sup>.
- Annual Fire Department Pancake Breakfast will be Sunday, March 25<sup>th</sup>, 2018.
- Problems continue to be worked on with the Lincolnway Communications Center.

Superintendent of Public Works – Phil Hameister – Report submitted

- Have received calls for the chipper but will delay removing snow equipment to install chipper equipment until April due to possible snow predictions.

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Fire & Police Commission – Dale Nelson – no report

EMA – Marty Braccio – no report

Animal Control/Code Enforcement Officer – Ryan Allison – no report

Planning Commission – Karen Tellef – no report

Heritage & Architecture Commission – Phyllis Monks – no report

**COMMUNICATIONS:**

**Warrants:**

<b>Excise (Telecom. Tax) – (Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>Local Use – (Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>Sales Tax – (Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>Sales Tax of ½ percent – (Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>Income Tax – (Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>MFT Allotment – (Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>Pers. Prop. Rep. Tax–(Col. Jan/Feb)</b>	<b>2018-\$ 2,903.15</b>	<b>2017-\$ 3,183.21</b>
<b>ComEd Utility Tax (Col. Jan 2018)</b>	<b>2018-\$29,750.82</b>	<b>2017-\$28,713.72</b>
<b>Nicor Utility Tax (Col. Jan 2018)</b>	<b>2018-\$21,110.59</b>	<b>2017-\$21,320.70</b>
<b>Video Gaming Report (Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>

- The Village received copies of letters sent by the Illinois Municipal League to State Senator Napoleon Harris and Elgie Sims respectfully requesting they co-sponsor the IML initiative to assist communities through SJRCA 9, which involves allowing voters to amend the Illinois Constitution and expand home rule eligibility to communities with more than 5,000 residents.
- A thank you note was received from the family of Donald K Miller for the flowers sent at the time of his passing. He is the grandfather of K. C. Miller, Village of Crete firefighter.
- A letter from Richard Snider, Village Administrator of Rantoul, was received stating their intent to withdraw from Eastern Will Benefit Council effective retroactively to 30 June 2017 and to become an individual member of IPBC as approved by the IPBC Executive Board.
- A letter was received from Crete United Methodist Church requesting permission to hold their annual Mission Flower Sale in the church parking lot on Friday, May 11<sup>th</sup> from noon until 7:00 pm and Saturday, May 12<sup>th</sup>, 2018 from 8 am until 2 pm. The CUMC asks for the permit fee to be waived as has been done in past years.

A motion was made to waive the permit fee to the Crete United Methodist Church for the annual flower sale on May 11<sup>th</sup> and 12<sup>th</sup>, 2018.

Motion by Trustee Stephen Johnson

Second by Trustee Mark Wiater

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater

Nays (0) none

Absent (1) Trustee Harley

Abstain (0) none

Motion declared carried.

**OLD BUSINESS:**

1. Update on the discussion originally held at the 2/26/18 board meeting for the proposed early payoff of the 2003 General Obligation Bond in the amount of approximately \$155,000.00 and to sell new bond for approximately \$1M with a yearly Principal & Interest of about \$95K. The levy will stay the same as it currently is. The purpose of this change would be to fund the EMA building, Crete Road funding match and other road and bridge related expenses. Board action may be taken.

President Einhorn reported he has been advised by bond consultant Jeff Schuppel not to pay-off the 2003 General Obligation Bond early. In coming month the Village will find out its new 2017 EAV which is used to determine our bonding ability. Once that is received and calculated the new bonding amount will be determined. President Einhorn would like to keep the yearly payment at approximately \$100,000.00, which is roughly the present amount. These calculations will then determine how much the village can bond for and for what length of time. The purpose of the bonding will be to fund the EMA building, Crete Road reconstruction and other road and bridge related expenses.

2. Discussion on the current accuracy or completeness of our municipal utility billing database and our ability to track property owner, property manager, property resident for purposes of utility billing, code enforcement and/or emergency situations and for the way we are or aren't collecting info for later use. Board action is not anticipated.

Trustee Milburn brought some billing and data base issues to the Board for discussion. Her concerns are with the accuracy or completeness of our municipal utility billing database and our ability to track property owner, property manager, property resident for purposes of utility billing, code enforcement and/or emergency situations and for the way we are or aren't collecting info for later use. No board action was taken at this time.

3. Diliberto Real Estate Update

Trustee Beaudoin asked if the Village has heard from Mr. Diliberto and was told by President Einhorn and Administrator Smith that there has not been any recent communication. Accurate information from Mr. Diliberto is desired.

4. Electronic Sign on Route 394

Trustee Beaudoin asked for information available on the sign. Administrator Smith answered he has been working on agreements with the three parties who will be involved.

5. HITS projected marathon

President Einhorn reported HITS will not hold the proposed marathon in May 2018 due to the time needed to work with IDOT. It is possible HITS will plan in advance for next year.

**OLD BUSINESS continued:**

6. Liquor Hearings

President Einhorn announced Circle K at Rt. 394 and Steger Road passed their liquor hearing for Video Gaming held on Friday, March 9<sup>th</sup>, 2018. Remodel inside Circle K will take place soon.

There will be two more Video Gaming/liquor hearings in the near future by Speedway and GoLo.

**NEW BUSINESS:**

1. **Discussion** on the current rate paid to Thorn Creek Basin Sanitary District and the possibility of a rate increase after the annual review meeting by TCBSB. If a change in the rate from TCSBD is proposed, the final action would be taken following a public hearing on May 16, 2018. Residents are currently billed \$1.90 per billing period. The Village portion is \$1.85 and TCSBD portion is \$0.05. Board action may be taken.

No board action was taken.

2. A **Donation Request** was received from Chicago Southland Convention & Visitors Bureau to support National Tourism Day to be held Wednesday, May 2, 2018 from 5 – 7 p.m. Board action may be taken.

No action was taken.

3. **Request for authorization** from the Board to purchase a new 2018 Dodge Durango. This vehicle will replace the agencies 16 year old Chevrolet Impala, that was handed down from our Police Department, in 2007. The Impala has numerous mechanical problems including issues with the transmission, heating/air conditioning, air bag sensors, and it hasn't been able to pass the state required emission test. The Impala currently has over 120,000 miles on it. The new Dodge SUV with All Wheel Drive will be utilized by Director Braccio as his every day vehicle, and his current vehicle, a 2005 Ford Expedition will be placed into the EMA fleet and extending its useful life, and removing the 2002 Impala from the fleet. Board action may be taken.

A motion was made to authorize the purchase of a new 2018 Dodge Durango AWD SSV including a Class IV Receiver & wire Harness & full spare tire, engine block heater and skid plate to be acquired through the Southwest Conference of Mayors co-op contract for \$26,982.00.

Motion by Trustee Steve Beaudoin

Second by Trustee Doris Harmon-Warren

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater

Nays (0) none

Absent (1) Trustee Harley

Abstain (0) none

Motion declared carried.

A motion was made to close the regular session of the board meeting and to move to executive session at 8:37 pm for the purpose of Pending litigation and the Employment of specific individuals

Motion by Trustee Steve Beaudoin

Second by Trustee Doris Harmon-Warren

On Roll Call:

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater

Nays (0) none

Absent (1) Trustee Harley

Abstain (0) none

Motion declared carried.

**EXECUTIVE SESSION:**

- 1. Pending litigation
- 2. The Employment of specific individuals.

The board returned from Executive Session at 9:05 p.m.

**ADJOURNMENT:**

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 9:06 p.m.

Motion by Trustee Holly Milburn

Second by Trustee Mark Wiater

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater

Nays (0) none

Absent (1) Trustee Harley

Abstain (0) none

Motion declared carried.

Passed and Approved on this 26<sup>th</sup> day of March, 2018.

\_\_\_\_\_  
Michael S. Einhorn  
Village President

dsb / [Signature]  
Deborah S. Bachert  
Village Clerk