



VILLAGE of CRETE

524 WEST EXCHANGE STREET • P.O. BOX 337 • CRETE, ILLINOIS 60417

(708) 672-5431 • FAX: (708) 672-3920

www.villageofcrete.org

VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING February 27, 2017

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, February 27, 2017 at 7:17 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Holly Milburn, Mark Wiater and President Michael Einhorn. Trustees and Dean Gaffney and Stephen Johnson were absent. A quorum was present.

Also in attendance: Attorney James Stevenson, Acting Administrator Michael Smith, Police Chief James Paoletti, Public Works Superintendent Phil Hameister, Code Enforcement Supervisor Marty Braccio, Animal Warden/Code Enforcement Ryan Allison and Planning & Zoning Chairperson Karen Tellef.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

- Rick Cobb – President of Crete Area Chamber of Commerce

Stated the calendar has been set for the year and can be found on the Chamber website. They meet the second Wednesday of each month at 6:30 p.m. at the library.

European Market – May 20th – October 7th

Cruise Nights on Monday evenings during June, July and August

Village Wide Garage Sales: June 2nd and 3rd; October 6th and 7th

Driving the Dixie on June 17th.

Crete Country Christmas Dec. 1st, 2nd and 3rd.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN DEAN GAFFNEY DORIS HARMON-WARREN STEPHEN E. JOHNSON HOLLY MILBURN MARK WIATER

Rick Cobb continued:

The mural committee reports that they are moving closer to getting the new design finished. It will be posted on the north side of the building at 1390 Main.

- Michael Anthony
Presented a short email from Concetta Smart stating the reasons why she is against the intermodal project.
Mr. Anthony asked if an environmental study could be done at the proposed CSX site. President Einhorn explained that any person can order and pay for such a study.
Lastly, he asked about the CenterPoint sign on a food stand at Crete Elementary School. CenterPoint paid for the sign on the building according to President Einhorn.

Special orders

Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – February 13, 2017
- Approval of Bills
- Ratification of Payroll

Trustee Mark Wiater requested to move New Business Items #1 and #2 to the consent agenda. This included a **Proclamation** declaring May 2017 as Building Safety Month and a **Proclamation** declaring March 2017 as National Athletic Training Month.

Trustee Mark Wiater added eleven bills as follows:

Corporate Fund:	Ready Refresh	\$ 8.99
	Ricmar	\$ 770.50
	Sievert Crane	\$ 1,304.67
	Dave Wallace	<u>\$ 914.20</u>
	Adjusted Corporate Total:	\$45,975.83
Road & Bridge:	Airgas	\$ 45.40
	McCann	<u>\$ 2,314.44</u>
	Adjusted Water Total:	\$ 4,427.88
Police Protection Fund:	Brite	\$ 932.90
	Crete Service	\$ 2,191.85
	Galls	\$ 146.75
	Performance Chemicals	<u>\$ 133.88</u>
	Adjusted Police Total:	\$ 9,202.52
Fire Protection Fund:	Airgas	<u>\$ 77.28</u>
	Adjusted Fire Total:	\$ 5,613.13

Total amount of the bills added as listed above: \$8,840.86

Unanimous Consent Agenda continues:

A motion was made to accept the Unanimous Consent Agenda with the addition of proclamations from New Business to the consent agenda and the addition of eleven bills presented by Trustee Wiater as listed on the previous page.

Motion by Trustee Holly Milburn

Second by Trustee Mark Wiater

On a Roll Call vote:

Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater

Nays (0) none Absent (2) Trustees Stephen Johnson and Dean Gaffney Abstain (0) none

Motion declared carried.

At this time, President Einhorn asked to move Item # 1 from Old Business to be acted upon prior to the President and Trustees Reports.

Appointment of Michael Waterman to the position of Fire Administrator.

The Mayor asked for Board concurrence to appoint Michael Waterman as the Fire Administrator/Fire Chief for the Village of Crete. Mike Waterman has a wide variety of experiences and education to offer. There was a large crowd present to wish him well.

A motion was made to approve the appointment of Michael Waterman to the position of Fire Administrator/Fire Chief in the Village of Crete.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater

Nays (0) none Absent (2) Trustees Stephen Johnson and Dean Gaffney Abstain (0) none

Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES

Public Health – Trustee Doris Harmon-Warren – no report

Water Department – Trustee Stephen Johnson - absent

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Dean Gaffney - absent

Finance, License and Ordinance – Trustee Mark Wiater

- Reported that he recently met with Mark Daniels from GTSAC, the Village's tech support company, to look at some upgrades to our computer storage capabilities and back-up systems. Decisions will be forthcoming.

Road and Bridge – Trustee Holly Milburn

- Reported on reading a magazine from HITS in Ocala FL that is distributed each week/month.
- Reported while on vacation, arranged a visit to the CSX Winter Haven, FL location. While visiting this area for the last 20 years, she found it to be quite similar to Crete in demographics, median income, proximity to a large city (Orlando), small historic downtown, sprawling farms and pastures. While the farms and pastures still exist, the historic downtown is booming with finer restaurants, a boutique hotel and numerous specialty retail shops. There are no big box or chains in the historic downtown area.

REPORTS: PRESIDENT AND TRUSTEES continued:

Trustee Milburn continued:

The Intermodal is located on the outside of town, set back approximately a half mile off the two lane road. There are cows in the field on one side and a warehouse (not part of the property) on the other. Upon entering the site she found: wide open spaces, no crowding, little to no noise, five small single story office buildings, clean grounds with well-maintained buildings, no accommodations for drivers and a fully automated process. She found nothing bothersome or unpleasant about the site. Pictures and videos are available by contacting Trustee Milburn.

President Michael Einhorn

- President Einhorn stated the conversion to LED street lights in Village owned fixtures will begin soon. Work is to be completed by the public works staff. The total project cost will be just slightly over \$61,000.00 and the Village will receive a grant rebate of just over \$37,000.00. The out of pocket cost will be approximately \$25,000.00. Work needs to be completed by the beginning of May to comply with the terms of the grant. A total of 220 fixtures need to be changed. During the installation period some of the downtown lights could be off for an extended period of time.
- Barb Dorman contacted the Mayor about the Village consideration of bi-weekly ads in the Southland Voice newspaper, which has a circulation of approximately 12,000. More discussion and thought will take place as social media concerns are being considered.
- President Einhorn reported on behalf of Trustee Johnson that more paperwork has been filed with the State concerning the upcoming water treatment project.

COMMITTEE AND DEPARTMENT REPORTS

Acting Village Administrator – Michael Smith

- The Memorial Day Parade Committee will meet on Thursday March 2nd at 8 am at the Village Hall. Anyone wishing to help with the event is encouraged to attend. Future meeting dates will be determined at this meeting.

Police Department –Chief of Police James Paoletti

- Officer Al Taylor and others from the Village of Crete are participating in The Manteno Polar Plunge, located at the Manteno Sportsman Club. The date is Saturday, March 3rd, 2017. Funds raised support Special Olympics.

Superintendent of Public Works – Phil Hameister – Report submitted

- Parts are on order for the street light upgrade.

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Animal Warden/Code Enforcement – Ryan Allison – no report

Fire & Police Commission – no report

EMA – Marty Braccio – no report

Planning Commission – Karen Tellef – no report

Heritage Commission – Phyllis Monks – absent

Fire Department – no report

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col. Dec 2016)	2017-\$19,907.43	2016-\$19,570.35
Local Use – (Col. Feb)	2017-\$16,838.66	2016-\$15,849.89
Sales Tax – (Col.)	2017-\$	2016-\$
Income Tax – (Col.)	2017-\$	2016-\$
MFT Allotment – (Col.)	2017-\$	2016-\$
Pers. Prop. Rep. Tax–(Col.)	2017-\$	2016-\$
ComEd Utility Tax (Col.)	2017-\$	2016-\$
Nicor Utility Tax (Col.)	2017-\$	2016-\$
Video Gaming Report (Col. Dec 2016)	2017-\$ 6,777.92	2016-\$ 5,616.10

COMMUNICATIONS continued:

- Letter dated February 10th was received from Comcast. It was the Annual Report (2016).
- On Saturday march 5, 2017 the SPAA Theater and Performing Art Center, located in 371 Artists Walk, Park Forest, IL, will host an event featuring Danny Clay as Luther Vandross. Tickets are available by calling 708-748-9470.

OLD BUSINESS:

1. **Appointment** of Michael Waterman to the position of Fire Administrator. Board action is anticipated.

Action was taken prior to the reports of the President and Trustees.

2. **Resolution No. 2017- 586:** A Resolution to authorize the execution of an Employment Contract for Fire Administrator. The resolution clarifies the responsibilities and duties of the position and the intent of the establishment of this principal administrative position for planning and control of fire operations for the Village of Crete. Board action is anticipated.

A motion was made to adopt Resolution No 2017-586, A Resolution to authorize the execution of an Employment Contract for Fire Administrator and to authorize the President and Clerk to sign the agreement.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater

Nays (0) none

Absent (2) Trustees Stephen Johnson and Dean Gaffney

Abstain (0) none

Motion declared carried.

3. **Renewal of customer agreement** with Call One, Inc. Term is for one year for services provided. Board action is anticipated.

The Board approved an extension of one year to the agreement with Call One Inc. for our phone line service. Call One is an authorized reseller from ATT and is negotiated on behalf of multiple governmental agencies under the Suburban Purchasing Cooperative.

OLD BUSINESS continued:

A motion was made to authorize the President to sign the extension of the agreement with Call One.
Motion by Trustee Steve Beaudoin Second by Trustee Doris Harmon-Warren
Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater
Nays (0) none Absent (2) Trustees Stephen Johnson and Dean Gaffney Abstain (0) none
Motion declared carried.

4. **Ordinance No. 2017-04:** An Ordinance authorizing the execution of an Intergovernmental Agreement to Establish Laraway Communications Center. Due to State mandates concerning consolidation of dispatch centers in Will County, The Laraway Communications Center is going to be established. Board action is anticipated.

This ordinance authorizes the Village of Crete's participation in the new Laraway Communications Center operation in Joliet. This was necessary since Eastcom has been mandated by a new state law to consolidate with three other dispatch centers in Will County. The new center is scheduled to open sometime between October and December of 2017 and is located at Laraway and Rt 52.

A motion was made to read for the first time in title only Ordinance No. 2017-04, an Ordinance authorizing the execution of an Intergovernmental Agreement to Establish Laraway Communications Center.
Motion by Trustee Steve Beaudoin Second by Trustee Mark Wiater
Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater
Nays (0) none Absent (2) Trustees Stephen Johnson and Dean Gaffney Abstain (0) none
Motion declared carried.

President Einhorn read aloud Ordinance No. 2017-04 in title only for the first time.

A motion was made to read for the second time in title only Ordinance No. 2017-04, an Ordinance authorizing the execution of an Intergovernmental Agreement to Establish Laraway Communications Center.
Motion by Trustee Steve Beaudoin Second by Trustee Mark Wiater
Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater
Nays (0) none Absent (2) Trustees Stephen Johnson and Dean Gaffney Abstain (0) none
Motion declared carried.

President Einhorn read aloud Ordinance No. 2017-04 in title only for the second time.

A motion was made to adopt Ordinance No. 2017-04, an Ordinance authorizing the execution of an Intergovernmental Agreement to Establish Laraway Communications Center.
Motion by Trustee Steve Beaudoin Second by Trustee Mark Wiater

On a Roll Call Vote:
Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater
Nays (0) none Absent (2) Trustees Stephen Johnson and Dean Gaffney Abstain (0) none
Motion declared carried.

OLD BUSINESS continued:

5. **Discussion on** extending the customer's payment period for water billing due dates without incurring penalties from the current 15 (fifteen) days to a proposed 21 (twenty-one) days. Board action is anticipated.

Staff needs more time to discuss a possible solution to the water billing problems being experienced. Discussion includes mailing the residents' bills earlier than the current first day of the month procedure.

NEW BUSINESS:

Both items as listed under New Business were moved to the consent agenda for adoption by the Village Board.

1. **Proclamation** declaring Building Safety Month as May 2017. Board action is anticipated.
2. **Proclamation** for March 2017 National Athletic Training Month. This is an annual request made by Peter Moritz, Athletic Trainer, Tinley Park High School, Athletico Physical Therapy. Board action is anticipated.

EXECUTIVE SESSION – No executive session was held.

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 8:55 pm.

Motion by Trustee Holly Milburn

Second by Trustee Doris Harmon-Warren

Ayes (4) Trustees Beaudoin, Harmon-Warren, Milburn, Wiater

Nays (0) none Absent (2) Trustees Stephen Johnson and Dean Gaffney

Abstain (0) none

Motion declared carried.

Passed and Approved on this 13 day of March, 2017.

Michael S. Einhorn, Village President


Deborah S. Bachert, Village Clerk