



# VILLAGE of CRETE

524 WEST EXCHANGE STREET • P.O. BOX 337 • CRETE, ILLINOIS 60417  
(708) 672-5431 • FAX: (708) 672-3920  
www.villageofcrete.org

VILLAGE PRESIDENT  
MICHAEL S. EINHORN

VILLAGE CLERK  
DEBORAH S. BACHERT

VILLAGE ADMINISTRATOR  
MICHAEL E. SMITH

## MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING February 26, 2018

### REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, February 26, 2018 at 7:01 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Raymond Harley, Stephen Johnson, Holly Milburn, Mark Wiater and President Michael Einhorn. A quorum was present.

Also in attendance: Attorney James Stevenson, Administrator Michael Smith, Police Chief James Paoletti, Deputy Police Chief Scott Pieritz, Supt. Of Public Works Phil Hameister, Fire Administrator Mike Waterman, Code Enforcement Supervisor/EMA Director Marty Braccio, Animal Control Officer Ryan Allison, and Chairperson of Planning and Zoning Commission Karen Tellef .

President Einhorn introduced Retired Trustee Larry Johnston and his wife Sharon, in the audience to represent the Crete Amvets organization which was established in the Village of Crete in 1956. President Einhorn explained he had recently received a check in the amount of \$2,698.41 which represents the final cash assets of the Crete Amvets organization. The four remaining members of Crete Amvets voted to disband the organization and donate the money remaining in their checking account to the Village of Crete for the upkeep of the Veteran's Memorial Plaza located of the corner of Main and Exchange Streets. The money will be designated in a special fund and set up for that purpose.

### CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

### BOARD OF TRUSTEES:

STEVEN BEAUDOIN · RAYMOND E. HARLEY · DORIS HARMON-WARREN · STEPHEN E. JOHNSON · HOLLY MILBURN · MARK WIATER

**CITIZENS' SPEAK continued.**

- Presentation: Proclamation to Athletico Physical Therapy recognizing March 2018 as National Athletic Training Month.

A motion was made to approve the request designating March 2018 as National Athletic Training Month.

Motion by Trustee Stephen Johnson

Second by Trustee Doris Harmon-Warren

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn, Wiater

Nays (0) none

Absent (0) none

Abstain (0) none

Motion declared carried.

Several athletic trainers from Athletico were present to accept the Proclamation signed by the President and approved by the board members. Samantha Lucente thanked the board for their cooperation in declaring March 2018 as National Athletic Training Month.

- Police Chief James Paoletti surprised Officer Mike Buzan in announcing his 30 years on the Crete Police Department. His anniversary date was February 25, 1988. A special cake was served and many police officers were on hand to celebrate this occasion. Congratulations Officer Buzan on your 30<sup>th</sup> anniversary of service to the Village of Crete Police Department.

**APPROVAL OF AGENDA:**

**Special orders**

**Unanimous Consent Agenda**

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – February 12, 2018
- Approval of Bills (02/09/18 thru 02/23/18)
- Ratification of Payroll - Bi-weekly payroll ending February 14, 2018

No additions or corrections were made to the consent agenda.

Due to an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

A motion was made to approve the Unanimous Consent Agenda with the approval of bills for Road and Bridge by Trustee Wiater.

Motion by Trustee Stephen Johnson

Second by Trustee Doris Harmon-Warren

On Roll Call:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn, Wiater

Nays (0) none

Absent (0) none

Abstain (0) none

Motion declared carried.

## REPORTS: PRESIDENT AND TRUSTEES:

President Michael Einhorn

1. Attended a meeting along with Administrator Mike Smith and several other mayors from the area to hear comment from Will County representatives concerning the Community Friendly Freight Program working on the truck traffic in the area. The county will present the plan to IDOT and try to get them to place this issue on their priority list.
2. Has received a timeline from Burger King which will be located on Steger Road. Their target date for opening is October 2018. A special use permit to allow for a drive-through window in the new location is required. The Burger King request will need to come before Planning & Zoning for the drive-thru approval.

Public Health – Trustee Doris Harmon-Warren – no report

Water Department – Trustee Stephen Johnson

1. Reported one of the Village wells went down but has been repaired and is operational.
2. Noted there is an unfunded mandate being voted on at the State that could adversely affect the Village. It would require all service lines within the Village to be changed to copper.

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Raymond Harley – no report

Finance, License and Ordinance – Trustee Mark Wiater – no report

Road and Bridge – Trustee Holly Milburn – no report

## COMMITTEE AND DEPARTMENT REPORTS:

Acting Village Administrator – Michael Smith

- Has been contacted by Endor stating they are interested in building two homes on Richton Road.

Police Department – Chief of Police James Paoletti

- In addition to the drug disposal box available at the Crete Police Department, there will be a container for disposal of sharps (used needles) installed this week.

Police Department – Deputy Chief Scott Pieritz – no report

Fire Department – Fire Administrator/Chief Mike Waterman

- The ALS equipment available through a CSX grant has been purchased and received for the designated engines.
- Attended a meeting hosted by Crete Township to discuss issues being experienced with hospital by-pass situations and the fallout when St James Hospital closes. No solutions were found.
- Still working through issues with Lincolnway Communication Center. Many problems continue to be experienced.

Superintendent of Public Works – Phil Hameister – Report submitted

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Fire & Police Commission – Dale Nelson – no report

EMA – Marty Braccio

- EMA Director Braccio displayed his new turnout winter jacket that was a gift from the Crete Township Fire Protection District to the members of Crete EMA. These were to say “thank you” for all the responses EMA has made to assist the Township Fire Department.

Animal Control/Code Enforcement Officer – Ryan Allison – no report

Planning Commission – Karen Tellef – no report

Heritage & Architecture Commission – Phyllis Monks – no report

**COMMUNICATIONS:**

**Warrants:**

<b>Excise (Telecom. Tax) – (Col. Dec 2017)</b>	<b>2018-\$15,926.87</b>	<b>2017-\$19,907.43</b>
<b>Local Use – (Col. Fe. 2017)</b>	<b>2018-\$20,895.36</b>	<b>2017-\$16,836.66</b>
<b>Sales Tax – (Col. For Dec 2017)</b>	<b>2018-\$59,801.53</b>	<b>2017-\$60,725.12</b>
<b>Sales Tax of ½ percent – (Col. )</b>	<b>2018-\$21,885.75</b>	<b>2017-\$ no history</b>
<b>Income Tax – (Col. Feb. 2017)</b>	<b>2018-\$90,846.56</b>	<b>2017-\$82,135.68</b>
<b>MFT Allotment – (Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>Pers. Prop. Rep. Tax–(Col. )</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>ComEd Utility Tax (Col.)</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>Nicor Utility Tax (Col.)</b>	<b>2018-\$</b>	<b>2017-\$</b>
<b>Video Gaming Report (Col. Dec 2017)</b>	<b>2018-\$11,265.43</b>	<b>2017-\$ 6,777.92</b>

1. A thank you note was received from Marty, Debbie & Matthew Braccio for the prayers, support and planter sent at the time of Jennie Wojcik's passing , Deb's mother
2. CAYBSA Opening Day will be Saturday, May 5<sup>th</sup>, 2018. A parade through town and ceremonies at the fields behind Crete Elementary school are anticipated.
3. President Einhorn reported having a conversation with people from CSX who stated even though there has been a change in the CEO and COO, the project for the intermodal to include an overpass is still being considered.

**OLD BUSINESS:**

1. Frank Diliberto of Diliberto Real Estate Services with give a status report on the listing agreement. No board action is anticipated.

Mr. Diliberto was not in attendance at tonight's meeting.

2. Seeking action by the Village Board to approve an engineering expenditure of \$30,000.00 of TIF #3 funds for engineering the sanitary sewer to service State Street south of Burville Road and instruct the attorney to create the appropriate ordinance for the consent agenda of our next meeting. Board action may be taken.

President Einhorn explained this new sewer will service Wellbuilt and other users on State Street south of Burville Road.

A motion was made to approve an engineering expenditure of \$30,000.00 from TIF #3 funds for engineering the sanitary sewer to service State Street south of Burville Road and to instruct the attorney to prepare the appropriate ordinance for the consent agenda of our next meeting.

Motion by Trustee Mark Wiater

Second by Trustee Doris Harmon-Warren

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn, Wiater

Nays (0) none

Absent (0) none

Abstain (0) none

Motion declared carried.

**OLD BUSINESS continued:**

3. Request from Marty Braccio, Director of EMA in Crete to renew the Resolution # 2015-542 adopted in January 2015 authorizing our department heads to purchase Surplus Property through the "Illinois Department of Central Management Services". A little over three years ago the Village Board approved a resolution and we have to renew the resolution every three years if the Village wants to continue to participate in the program. Board action may be taken.

A motion was made to approve the request for Resolution No. 2018-603, a Resolution authorizing participation in the State of Illinois Federal Surplus Program.

Motion by Trustee Mark Wiater

Second by Trustee Doris Harmon-Warren

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn, Wiater

Nays (0) none          Absent (0) none          Abstain (0) none          Motion declared carried.

**NEW BUSINESS:**

1. Discussion on an Avaya phone system service agreement which expires in March 2018. This will be to consider renewal of the current agreement for one year period. Board action may be taken.

Administrator Mike Smith asked the board to consider renewal of the current agreement for a one year period and to allow staff to look into other vendors as well as changing carriers prior to making a final decision. The yearly contract amount is set at \$1,100.00 and expires in March 2018.

A motion was made for approval of a one year contract extension with Avaya.

Motion by Trustee Mark Wiater

Second by Trustee Holly Milburn

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn, Wiater

Nays (0) none          Absent (0) none          Abstain (0) none          Motion declared carried.

2. IRMA report by Trustee Doris Harmon-Warren including an update of the renewal costs and reasons for the rate changes. Board action may be taken.

Trustee Doris Harmon-Warren emphasized the importance of looking into ways to limit our loss exposure by operating safely. Actions could include establishing safety programs and training sessions on a regularly scheduled basis. Behavior monitoring can be one of the best ways to interrupt issues and accidents.

**NEW BUSINESS continued:**

3. Discussion on an early payoff of the 2003 GO Bond in the amount of approximately \$155,000.00 and to sell new bond for approximately \$1M with a yearly Principal & Interest of about \$95K. The levy will stay the same as it currently is. The purpose of this change would be to fund the EMA building, Crete Road funding match and other road and bridge related expenses. Board action may be taken.

President Einhorn explained the advantages of paying off the current bonds and selling new bonds which could be a savings in interest incurred. The real estate tax levy for debt service will stay about the same as it currently is. The purpose of this new bonding would be to fund the proposed EMA building, Crete Road reconstruction and other road and bridge related expenses. The Board viewed this action plan as favorable. President Einhorn will report back to the board as soon as he has received information from Jeff Schuppel on the limits for borrowing and the amount available for the Village.

4. Discussion on request from Balmoral Park for assistance from the Village of Crete on Sunday, May 20, 2018 for a proposed running event with start time of 7:00 am and end time of 1:30 pm. The start/finish will be at 26435 So. Dixie Highway. The race distances will be Marathon, Half marathon, 10K and 5K. Estimated number of participants will be 500 for all races. Board action may be taken.

The discussion on this request from Balmoral Park showed the start/finish will be at HITS Balmoral Park and proceed on Elmscourt Lane to IL Route 394, a short stretch of blocked-off shoulder along southbound 394, then to the old RR underpass to get to Goodenow Grove. Estimated number of participants will be 500 for all races. The Village may be called upon to assist in dealing with IDOT.

Karen Tellef noted that the Arabian Horse Assoc. holds their National Sports Horse Championships once a year, rotating between West and East Coast venues. It has been announced that HITS Balmoral Park will be hosting the event in September 2019. This event is quite large, probably the biggest event HITS Balmoral have held so far. Arabian Horse Association said if it goes well they will probably return to HITS Balmoral Park in 2021 and 2023.

Trustee Wiater announced items #1 and #2 as listed on the agenda under Executive Session will not be needed or discussed tonight.

A motion was made to close the regular session of the board meeting and to move to executive session at 8:14 pm for the purpose of the dismissal of a specific employee, Collective negotiating matters between the Village and Metropolitan Alliance of Police and the Village and Fraternal Order of Police, and for the Purchase of real property regarding whether to acquire certain parcels.

Motion by Trustee Mark Wiater

Second by Trustee Raymond Harley

On Roll Call:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Harley, Johnson, Milburn, Wiater

Nays (0) none

Absent (0) none

Abstain (0) none

Motion declared carried.

**EXECUTIVE SESSION:**

1. The discipline of a specific employee.
2. The setting of compensation for a specific employee.
3. The dismissal of a specific employee.
4. Collective negotiating matters between the Village and Metropolitan Alliance of Police.
5. Purchase of real property regarding whether to acquire certain parcels.

Trustee Harley was excused at this time prior to entering Executive Session.

The board returned from Executive Session at 9:51 p.m.

**ADJOURNMENT:**

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 9:52 p.m.

Motion by Trustee Harmon-Warren

Second by Trustee Steve Beaudoin

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater

Nays (0) none

Absent (1) Trustee Harley

Abstain (0) none

Motion declared carried.

Passed and Approved on this 12<sup>th</sup> day of March, 2018.

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Michael S. Einhorn  
Village President

dsb  
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Deborah S. Bachert  
Village Clerk