



# VILLAGE *of* CRETE

524 WEST EXCHANGE STREET • P.O. BOX 337 • CRETE, ILLINOIS 60417

(708) 672-5431 • FAX: (708) 672-3920

[www.villageofcrete.org](http://www.villageofcrete.org)

VILLAGE PRESIDENT

MICHAEL S. EINHORN

VILLAGE CLERK

DEBORAH S. BACHERT

## MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING February 13, 2017

### REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, February 13, 2017 at 7:00 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Stephen Johnson, Mark Wiater and President Michael Einhorn. Trustees Holly Milburn and Dean Gaffney were absent. A quorum was present.

Also in attendance: Attorney James Stevenson, Acting Administrator Michael Smith, Police Chief James Paoletti, Public Works Superintendent Phil Hameister, Code Enforcement Supervisor Marty Braccio, and Planning & Zoning Chairperson Karen Tellef.

### CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

#### 1. Sgt. Scott S. Pieritz, Crete Police Department

The Village Board heard an approximately twenty minute presentation by Sgt Pieritz on his training at the National Training Academy in Quantico, Virginia. There were 220 participants in his class where training lasted 11 weeks and covered a wide variety of topics and provided exposure many fields of police operations and methods. He thanked the President, Village Board members and Police Chief Paoletti for allowing him this opportunity to further his career.

### BOARD OF TRUSTEES:

STEVEN BEAUDOIN   DEAN GAFFNEY   DORIS HARMON-WARREN   STEPHEN E. JOHNSON   HOLLY MILBURN   MARK WIATER

**CITIZENS' SPEAK continues.**

2. Retail Strategies – Annual update by company representatives

Retail Strategies made a presentation lasting over an hour regarding their attempts to bring new retail opportunities into the Village. Beth Miller and Derek Cassels showed a variety of statistics that illustrated the metrics by which the village is judged by prospective retailers. The Board asked the representatives from Retail Strategies about any progress they have made, what direction they have been taking and the likelihood of success in the coming year, the last year the Village contracted with the company. The representatives stated in their opinion there is at least one or two very good prospects, noting that nothing is for sure. President Einhorn raised his concerns that Retail Strategies has not placed enough emphasis on the effect of all the homes that are being built in Indiana and the traffic it generates along IL 394. The representatives agreed to try and emphasize that fact more directly when they contacting potential retailers for the area. Many valid questions were raised by board members. Retail Strategies were informed that the Village is not happy with their performance to date. More detailed, regularly scheduled reports from Retail Strategies are desired

**Special orders**

**Unanimous Consent Agenda**

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – January 23, 2017
- Approval of Bills
- Ratification of Payroll

Clerk Bachert noted the correction needed under Next Meeting Activity of the current agenda to reflect the date for the next board meeting to be February 27<sup>th</sup>.

Trustee Mark Wiater added eight bills as follows:

Corporate Fund:	Call One	\$697.40
	Comcast Business	\$144.85
	TRONC	\$268.65
	US Bank	<u>\$699.26</u>
	Adjusted Corporate Total:	\$45,541.68
Water Fund:	Call One	<u>\$192.35</u>
	Adjusted Water Total:	\$30,743.74
Police Protection Fund:	Call One	<u>\$507.27</u>
	Adjusted Police Total:	\$35,987.70
Fire Protection Fund:	Call One	\$968.97
	Illinois State Police	<u>\$27.00</u>
	Adjusted Fire Total:	\$29,168.14

Total amount of the bills added as listed above: \$3,505.75

**Unanimous Consent Agenda continues:**

A motion was made to accept the Unanimous Consent Agenda with the correction and additions of eight bills as listed on the previous page.

Motion by Trustee Stephen Johnson

Second by Trustee Steve Beaudoin

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none

Absent (2) Trustees Holly Milburn and Dean Gaffney

Abstain (0) none

Motion declared carried.

At this time, President Einhorn asked to move Item # 1 from New Business to be acted upon prior to the President and Trustees Reports.

1. **Appointment** of Lynn Weir as Fire Inspector for Crete Fire Department. Board action is anticipated.

Lynn Weir is retired from the Chicago Heights Fire Department. He will become a paid on call member of the Crete Fire Department as well as serving as Fire Inspector for the Village. Lynn served in these same capacities when he was working in Chicago Heights.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none

Absent (2) Trustees Holly Milburn and Dean Gaffney

Abstain (0) none

Motion declared carried.

**REPORTS: PRESIDENT AND TRUSTEES**

Public Health – Trustee Doris Harmon-Warren

- Trustee Harmon-Warren is serving on the claims committee as part of her responsibilities as the IRMA (Intergovernmental Risk management Agency) delegate for the Village. IRMA provides our Village's liability insurance coverage.

Water Department – Trustee Stephen Johnson

- Trustee Johnson asked President Einhorn to give the water update. He explained the meeting with Tech 3 went well and the Village is getting closer to completing necessary paperwork with the IEPA. Also, it was discovered there will be upgrades required in the computer operational system that may cost \$300,000.00 and the Village will need to find a way to fund this necessary cost.

Public Safety – Trustee Steven Beaudoin

- Thanks to Officer Taylor for a job well done! The Special Olympics basketball game held last week at the high school was a success.

Building and Grounds – Trustee Dean Gaffney - absent

Finance, License and Ordinance – Trustee Mark Wiater – no report

Road and Bridge – Trustee Holly Milburn - absent

**REPORTS: PRESIDENT AND TRUSTEES continues.**

President Michael Einhorn

- Reported that at his request the Cook County Highway Department has reviewed the condition of Steger Road from Western Ave to the Indiana State Line. They decided the road needs some drainage work and paving done because of the poor road condition. Hopeful this will take place in 2017.
- President Einhorn asked the board to consider the use of TIF# 2 funds to upgrade the street lighting in downtown, using all LED bulbs. The TIF money will be used as a match for a lighting grant the village recently received from the Illinois DCEO. The grant will also be used to upgrade all other village owned street lights to LED.
- The Village anticipates receiving a development agreement from CSX.

**COMMITTEE AND DEPARTMENT REPORTS**

Acting Village Administrator – Michael Smith

- Asked for Emergency Pharmaceutical Plan paperwork to be returned to him as soon as possible.
- Met with the Mayor and Jim Gierczyk in the afternoon on 2/13/17 about possible plans for the 55 acres owned by the Village on North Main Street.

Police Department – Chief of Police James Paoletti

- Thanks to Officer Taylor for his work on the Special Olympics fund raiser last week.
- The Police Department received a plaque from Special Olympics in honor of the donations received through the work of the Crete Police. Total was \$11,229.37.

Superintendent of Public Works – Phil Hameister – Report submitted

- Stated that Public Works intends to spend about \$100,000.00 this summer on sewer lining. Bidding will likely take place in the next few months as the Village waits to see who gets the bid for the Thorn Creek Basin lining project in Crete. This could allow the Village better pricing if using the same company as Thorn Creek since they will already be in town with their equipment. It will all depend on the bidding process.

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Animal Warden/Code Enforcement – Ryan Allison – absent

Fire & Police Commission – no report

EMA – Marty Braccio

- Announced he is working on the plans for the new EMA building at 280 W Exchange and is hopeful to be going out for proposals in the near future.

Planning Commission – Karen Tellef – no report

Heritage Commission – Phyllis Monks – absent

Fire Department

- President Einhorn reported he will submit a candidate for appointment as the new fire chief on 2/27/2017.

**COMMUNICATIONS:**

**Warrants:**

<b>Excise (Telecom. Tax) – (Col. )</b>	<b>2017-\$</b>	<b>2016-\$</b>
<b>Local Use – (Col. )</b>	<b>2017-\$</b>	<b>2016-\$</b>
<b>Sales Tax – (Col. Dec 2016)</b>	<b>2017-\$60,725.12</b>	<b>2016-\$67,303.79</b>
<b>Income Tax – (Col. Dec 2016)</b>	<b>2017-\$43,924.88</b>	<b>2016-\$43,454.09</b>
<b>MFT Allotment – (Col. Jan)</b>	<b>2017-\$18,624.89</b>	<b>2016-\$18,003.53</b>
<b>Pers. Prop. Rep. Tax–(Col. )</b>	<b>2017-\$</b>	<b>2016-\$</b>
<b>ComEd Utility Tax (Col. Dec 2016)</b>	<b>2017-\$23,130.19</b>	<b>2016-\$23,725.28</b>
<b>Nicor Utility Tax (Col. )</b>	<b>2017-\$</b>	<b>2016-\$</b>
<b>Video Gaming Report (Col. Nov 2016)</b>	<b>2017-\$ 7,004.00</b>	<b>2016-\$ 5,138.71</b>

- Received a letter from the Salvation Army requesting approval to conduct their annual fundraising days as follows: Donut Days Campaign: Friday and Saturday, June 2<sup>nd</sup> and 3<sup>rd</sup> 2017 and Red Kettle Campaign: Monday – Friday, November 1<sup>st</sup> through December 23, 2017.
- President Einhorn has received a letter from Crete Park Pals asking for donations towards the Easter Egg Hunt in the park.

**OLD BUSINESS:**

The Village Board passed and approved **Resolution Nos. 2017-583 and 2017-584** which allow for an 8 acre land donation to the Village of Steger by the Village of Crete and in return the Village of Steger will de-annex a 23 acre parcel of land that the Village of Crete owns at the SW corner of Steger Road and State Street. The Village of Crete will then annex the property. This settles a legal battle between the two villages that dates back to the late 1980's. See resolutions as listed below.

1. **Resolution No. 2017-583:** A Resolution authorizing the Donation of Certain Real Property to the Village of Steger. In the late 1980's the County of Will transferred certain property to the ownership of the Village of Crete as a part of a tax delinquency case; some of the property parcels were located within the municipal boundaries of the Village of Steger. When the Village of Crete filed to disconnect the Steger parcels, the Village of Steger filed suit against the Village of Crete and the County of Will. As a part of the resolution of that litigation, a portion of the parcels are being transferred to Steger and the remaining parcels are being disconnected from Steger and will be annexed by the Village of Crete. Board action is anticipated.

A motion was made to adopt **Resolution No. 2017-583**, a Resolution authorizing the Donation of Certain Real Property to the Village of Steger.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater and President Einhorn

Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney

Abstain (0) none

Motion declared carried.

**OLD BUSINESS continued.**

- 2. Resolution No. 2017-584:** A Resolution authorizing the Execution of a Petition to Disconnect from the Village of Steger. In the late 1980's the County of Will transferred certain property to the ownership of the Village of Crete as a part of a tax delinquency case; some of the property parcels were located within the municipal boundaries of the Village of Steger. When the Village of Crete filed to disconnect the Steger parcels, the Village of Steger filed suit against the Village of Crete and the County of Will. As a part of the resolution of that litigation, a portion of the parcels are being transferred to Steger and the remaining parcels are being disconnected from Steger and will be annexed by the Village of Crete. Board action is anticipated.

A motion was made to adopt **Resolution No. 2017-584**, a Resolution authorizing the Execution of a Petition to Disconnect from the Village of Steger.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater and President Einhorn

Nays (0) none      Absent (2) Trustees Holly Milburn and Dean Gaffney      Abstain (0) none

Motion declared carried.

- 3. Ordinance 2017-03:** An Ordinance authorizing the execution of an Intergovernmental Agreement by and Between the Will County 9-1-1 Emergency Telephone System Board and the Village of Crete for the Funding of a 9-1-1 Surcharge Allocation. This is an annual agreement and allows for the Village of Crete to receive a portion of excess 9-1-1 funds received from a tax on telephones levied by the Will County 9-1-1 board. Board action is anticipated.

A motion was made to read for the first time in title only **Ordinance No. 2017-03**, an ordinance authorizing the execution of an Intergovernmental Agreement by and Between the Will County 9-1-1 Emergency Telephone System Board and the Village of Crete for the Funding of a 9-1-1 Surcharge Allocation.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none      Absent (2) Trustees Holly Milburn and Dean Gaffney      Abstain (0) none

Motion declared carried.

President Einhorn read aloud **Ordinance No. 2017-03** in title only for the first time.

A motion was made to read for the second time in title only **Ordinance No. 2017-03**, an ordinance authorizing the execution of an Intergovernmental Agreement by and Between the Will County 9-1-1 Emergency Telephone System Board and the Village of Crete for the Funding of a 9-1-1 Surcharge Allocation.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none      Absent (2) Trustees Holly Milburn and Dean Gaffney      Abstain (0) none

Motion declared carried.

President Einhorn read aloud **Ordinance No. 2017-03** in title only for the second time.

**OLD BUSINESS continued.**

**Adoption of Ordinance No. 2017-03**

A motion was made to adopt Ordinance No. 2017-03, an ordinance authorizing the execution of an Intergovernmental Agreement by and Between the Will County 9-1-1 Emergency Telephone System Board and the Village of Crete for the Funding of a 9-1-1 Surcharge Allocation.

Motion by Trustee Mark Wiater

Second by Trustee Stephen Johnson

On a Roll Call Vote:

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney

Abstain (0) none

Motion declared carried.

- 4. Presentation by a developer:** A conceptual plan/proposal on the North Main Street 55 acres owned by the Village of Crete. Board action may be taken.

No presentation was made by a developer.

**NEW BUSINESS:**

- 1. Appointment** of Lynn Weir as Fire Inspector for Crete Fire Department. Board action is anticipated.

The appointment of Lynn Weir was made just after the Unanimous Consent Agenda was passed.

- 2. Resolution No 2017-585:** A Resolution authorizing the sale of surplus personal property, to wit: 1996 Chevrolet Cheyenne K2500 Truck, VIN# 1GCGK24R8TZ179305, mileage 132,415. Board action is anticipated.

A motion was made to adopt Resolution No. 2017-585 authorizing the sale of surplus personal property, to wit: 1996 Chevrolet Cheyenne K2500 Truck, VIN# 1GCGK24R8TZ179305, mileage 132,415.

Motion by Trustee Steve Beaudoin

Second by Trustee Doris Harmon-Warren

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney

Abstain (0) none

Motion declared carried.

- 3. Discussion on** extending the customer's payment period for water billing due dates without incurring penalties from the current 15 (fifteen) days to a proposed 21 (twenty-one) days. Board action is anticipated.

Making changes to the time frame for payment of a water bill from the current 15 days to 21 days was discussed. More time for consideration and discussion is needed. No action was taken.

