



# VILLAGE of CRETE

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VILLAGE PRESIDENT  
MICHAEL S. EINHORN

VILLAGE CLERK  
DEBORAH S. BACHÉRT

VILLAGE ADMINISTRATOR  
MICHAEL E. SMITH

## MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING January 28, 2019

### REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, January 28, 2019 at 7:00 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Stephen Johnson, Holly Milburn, Mark Wiater and President Michael Einhorn. Trustee Ray Harley was absent. A quorum was present.

Also in attendance: Attorney James Stevenson, Administrator Michael Smith, Fire Chief Mike Waterman, Assistant Fire Chief Lynn Weir and Supt. Of Public Works Phil Hameister.

### CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks. In addition, public comment rules are posted in the board room.

No one asked to address the board

### APPROVAL OF AGENDA:

**Special orders**  
**Unanimous Consent Agenda**

### BOARD OF TRUSTEES:

STEVEN BEAUDOIN · RAYMOND E. HARLEY · DORIS HARMON-WARREN · STEPHEN E. JOHNSON · HOLLY MILBURN · MARK WIATER

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – January 14, 2019
- Approval of Bills (1/14/2019 through 1/25/2019)
- Ratification of Payroll - Bi-weekly payroll ending January 16, 2019

A motion was made to move Item # 1 from Old Business and Items # 2 – 5 from New Business to the consent agenda for action.

Motion by Trustee Beaudoin

Second by Trustee Wiater

Ayes: (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, and Wiater

Nays (0) none Absent (1) Trustee Harley Abstain (0) none

Motion Declared Carried.

The items moved to consent agenda included:

From Old Business –

1. **Requesting approval** by Angels on Assignment to be placed on the 2019-2020 vehicle sticker. Discussion originated on the January 14, 2019 board meeting. Motion by Trustee Beaudoin, Second by Trustee Wiater. Motion declared carried.

From New Business -

2. **Ordinance No. 2019-03:** An Ordinance updating the Village floodplain and storm water management regulations following the amended Will County Storm Water Management Ordinance and amending Chapter 8, Article II, and Chapter 23, Article V of the Crete Municipal Code. This ordinance is required to be adopted by FEMA in order for the Village to remain in good standing pursuant to the National Flood Insurance Program regulations and the federal Flood Disaster Protection Act of 1973 which requires flood insurance to be purchased by property owners seeking federal financial assistance for buildings located in Special Flood Hazard Areas. The regulations being adopted by the Village are those of the recently amended Will County Storm Water Management Ordinance. Motion to adopt by Trustee Beaudoin, Second by Trustee Wiater. Motion declared carried.
3. **Resolution No. 2019-619:** A Resolution in the amount of \$400,000.00 for the use of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01 May 2019 through 30 April 2020. Motion to adopt by Trustee Beaudoin, Second by Trustee Wiater. Motion declared carried.
4. **Resolution No. 2019-620:** A Resolution for the expenditure of funds for repaving of Burville Road from State Street to IL Route 394. The Village is attempting to improve a segment of road that is 1.75 miles in length and to use federal funds requiring a local match of funds. Motion to adopt by Trustee Beaudoin, Second by Trustee Wiater. Motion declared carried.
5. **Resolution No. 2019-621:** A Resolution requesting permission to hold the annual Memorial Day Parade on Monday, May 27, 2019 from 11:30 a.m. until 1:30 p.m. and to close Illinois Route 1 from Burville Road to Milburn Avenue. Motion to adopt by Trustee Beaudoin, Second by Trustee Wiater. Motion declared carried.

**Unanimous Consent Agenda continued.**

6. Request for permission from the Crete Lions Club to hold their annual Lions Club Candy Day for the Blind on Friday, September 20<sup>th</sup> and Saturday, September 21<sup>st</sup>, 2019. In the past, the date had been scheduled in October. Motion by Trustee Beaudoin, Second by Trustee Wiater. Motion declared carried.

Trustee Mark Wiater approved the bills of Buildings and Grounds for Trustee Harley.

In accordance with an opinion from the Illinois Attorney General's Office, President Einhorn read aloud the items as listed for approval prior to action being taken on the Consent Agenda with brief explanations.

A motion was made to approve the Unanimous Consent Agenda with the additions as listed above.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

On Roll Call:

Ayes (6) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn, Wiater and President Einhorn

Nays (0) none          Absent (1) Trustee Harley          Abstain (0) none

Motion declared carried.

**REPORTS: PRESIDENT AND TRUSTEES:**

President Michael Einhorn

- President Einhorn noted the IML bulletin from 1-28-2019 has listed several bills that have been introduced which could impact villages if the bills are passed in Springfield.

Public Health – Trustee Doris Harmon-Warren – no report

Water Department – Trustee Stephen Johnson

- A major water main break happened on Friday, January 25<sup>th</sup> at Well #4 located on Haweswood Drive. The well is currently being by-passed until weather improves for DPW to work on repair of the well.

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Raymond Harley – no report/absent

Finance, License and Ordinance – Trustee Mark Wiater

- Thanks to DPW for their work in this difficult weather.
- The Joint Review Board (TIF) will meet on Monday, February 4<sup>th</sup> at 3 pm at the Municipal Building.

Road and Bridge – Trustee Holly Milburn

- The Village Website contract (CivicPlus) is expiring soon. Before renewing with Civic Plus, other suppliers will be investigated. The current IT team for the Village may be able to offer what the village needs.

**COMMITTEE AND DEPARTMENT REPORTS:**

Acting Village Administrator – Michael Smith

- Attended the insurance sub-pool meeting and reported that the new health insurance costs will increase by 1.8% for PPO and 2.4% for HMO coverage.
- Slow but steady progress is being made on the electric sign that is to be located on the corner of IL 394 and Steger Road.

**COMMITTEE AND DEPARTMENT REPORTS continued:**

Police Department – Interim Police Chief Scott Pieritz -no report

Fire Department – Fire Administrator/Chief Mike Waterman

Chief Waterman reported the department will take part in Mass Casualty Incidents (MCI) training classes and how to effectively deal with challenges and resources related to those types of situations. These will be held at the Beecher Fire Dept. over the next couple months.

Fire Department – Fire Inspector Lynn Weir – no report

Superintendent of Public Works – Phil Hameister – Report submitted

- Noted approximately half the amount of salt allocation for this year has been used.

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Fire & Police Commission – Dale Nelson – no report

EMA – Marty Braccio – no report

Animal Control/Code Enforcement Officer – Ryan Allison – no report

Planning Commission – Karen Tellef – no report

Heritage & Architecture Commission – Phyllis Monks – no report

**COMMUNICATIONS:**

Excise (Telecom. Tax) – (Col. Nov. 2018)	2019-\$14,873.42	2018-\$17,335.68
Local Use – (Col. January)	2019-\$22,307.71	2018-\$18,038.36
Sales Tax – (Col. Nov 2018)	2019-\$70,589.86	2018-\$58,019.00
Sales Tax of ½ percent – (Col. )	2019-\$26,745.47	2018-\$20,920.64
Income Tax – (Col. January)	2019-\$68,523.87	2018-\$62,761.27
MFT Allotment – (Col. )	2018-\$	2017-\$
Pers. Prop. Rep. Tax–(Col. Dec. 2018)	2019-\$ 3,516.92	2018-\$ 3,272.62
ComEd Utility Tax (Col.)	2018-\$	2017-\$
Nicor Utility Tax (Col.)	2018-\$	2017-\$
Video Gaming Report (Col. Nov. 2018)	2019-\$10,657.67	2018-\$ 9,890.85

- January 18, 2018 Comcast letter showing annual report.
- Will County Clerk Lauren Staley Ferry is recruiting Election Judges to train and work the April 2, 2019 Consolidated Election. Interested: Call (815) 740-4613 or Apply online at [www.thewillcountyclerk.com](http://www.thewillcountyclerk.com)

**OLD BUSINESS:**

1. **Requesting approval** by Angels on Assignment to be placed on the 2019-2020 vehicle sticker. Discussion originated on the January 14, 2019 board meeting. Board action is anticipated.

This item was moved to the consent agenda for action.

**NEW BUSINESS:**

1. Discussion: Fire Department Contract up for renewal in April 2019. This contract provides for third party hiring of certified firefighters/paramedics to supplement fire personnel. Board action may be taken.

Chief Waterman recommended terminating the contract with Kurtz and contracting with Metro Paramedic Services for the same kind of service. Recently Kurtz had been bought out by AMR and there have been problems with the changeover and AMR as the new provider that has prompted this change. The new provider offers better pay and benefits for the contract employees at a minor increase in cost to the Village over the three year life of the contract.

A motion was made to waive the normal bid process, to accept the Metro Paramedic Services Proposal using option # 2, to instruct the attorney to prepare the ordinance and to send a letter of intent to Kurtz for a thirty day notice of cancellation of contract.

Motion by Trustee Steve Beaudoin

Second by Trustee Mark Wiater

Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn and Wiater

Nays (0) none

Absent (1) Trustee Harley

Abstain (0) none

Motion declared carried.

2. **Ordinance No. 2019-03:** An Ordinance updating the Village floodplain and storm water management regulations following the amended Will County Storm Water Management Ordinance and amending Chapter 8, Article II, and Chapter 23, Article V of the Crete Municipal Code. This ordinance is required to be adopted by FEMA in order for the Village to remain in good standing pursuant to the National Flood Insurance Program regulations and the federal Flood Disaster Protection Act of 1973 which requires flood insurance to be purchased by property owners seeking federal financial assistance for buildings located in Special Flood Hazard Areas. The regulations being adopted by the Village are those of the recently amended Will County Storm Water Management Ordinance. Board action is anticipated.

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**NEW BUSINESS continued:**

5. Request for permission from the Crete Lions Club to hold their annual Lions Club Candy Day for the Blind on Friday, September 20<sup>th</sup> and Saturday, September 21<sup>st</sup>, 2019. In the past, the date had been scheduled in October. Board action is anticipated.

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**6. Credit Card Processing**

It is the intent to leave Illinois E-Pay and change to Payment Service Network (PSN) for processing of credit card purchases. PSN currently serves other Villages who use the LOCIS system of bookkeeping which is the same system use by the Village.

**7. Transaction Fee**

President Einhorn asked the Board to consider imposing fees for the use of a credit card to pay bills that are owed to the Village. The discussion also involved whether or not the Village should be making use of their present credit cards to pay for larger ticket items such as the electric bills and garbage contract bills. The Board was receptive to both suggestions which will be explored for future action.

**8. Appropriation Ordinance adjustment**

President Einhorn informed the Board he would like to make a budget modification due to unforeseen circumstances in the fire department, police department and liability insurance funds. The appropriation ordinance passed in 2018 will be adjusted to reflect a supplemental appropriation to defray certain expenses. (see attached). The attorney will prepare the necessary ordinance.

**EXECUTIVE SESSION: None held.**

**ADJOURNMENT:**

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 8:12 p.m.

Motion by Trustee Mark Wiater Second by Trustee Holly Milburn


Ayes (5) Trustees Beaudoin, Harmon-Warren, Johnson, Milburn and Wiater

Nays (0) none Absent (1) Trustee Harley Abstain (0) none

Motion declared carried.

Passed and Approved on this 11<sup>th</sup> day of February, 2019.

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Michael S. Einhorn  
Village President

  
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Deborah S. Bachert  
Village Clerk

**The following adjustments are to be made to the Appropriation Ordinance  
2018-2018-10**

**POLICE PROTECTION FUND**

04-00-401 OT-FT PATROL OFFICERS	FROM \$80,000.00	TO \$150,000.00
04-00-421 SALARY FT PATROL	FROM \$850,000.00	TO \$900,000.00
04-00-574 DISPATCHING	FROM \$200,000.00	TO \$210,000.00
<b>ADJUSTED POLICE TOTAL</b>	<b>FROM \$2,855,100.00</b>	<b>TO \$2,985,100.00</b>

**EMPLOYEES' RETIREMENT FUND**

08-00-463 I.M.R.F. COSTS	FROM \$131,000.00	TO \$165,000.00
<b>ADJUSTED EMPLOYEES' RETIREMENT FUND</b>	<b>FROM \$281,000.00</b>	<b>TO \$315,000.00</b>

**FIRE PROTECTION FUND**

10-00-513 MAINT. MOTORIZED EQ.	FROM \$25,000.00	TO \$35,000.00
10-00-572 OUTSIDE CONT. PARAMEDICS	FROM \$400,000.00	TO \$430,000.00
10-00-929 MISCELLANOUS	FROM \$5,000.00	TO \$25,000.00
<b>TOTAL FIRE PROTECTIN FUND</b>	<b>FROM \$1,132,300.00</b>	<b>TO \$1,192,300</b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>FROM \$22,244,850.00</b>	<b>TO \$22,468,850.00</b>