



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING January 23, 2017

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, January 9, 2017 at 7:02 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steve Beaudoin, Doris Harmon-Warren, Stephen Johnson, Mark Wiater and President Michael Einhorn. Trustees Holly Milburn and Dean Gaffney were absent. A quorum was present.

Also in attendance: Attorney James Stevenson, Acting Administrator Michael Smith, Police Chief James Paoletti, Public Works Superintendent Phil Hameister, Code Enforcement Supervisor Marty Braccio, Animal Warden/Code Enforcement Ryan Allison and Heritage Commission member Phyllis Monks.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

1. Nick Markobrad of Goodenow represents Will County Residents for Responsible Intermodal spoke referencing his appearance to the Village Board on March 3, 2007 concerning the CenterPoint Intermodal project. He asked to continue to be informed on decisions made by the board concerning the CSX and future plans for a facility to be constructed.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN DEAN GAFFNEY DORIS HARMON-WARREN STEPHEN E. JOHNSON HOLLY MILBURN MARK WIATER

CITIZENS' SPEAK continued.

- 2. Michael Anthony, Crete, IL, expressed concern of increased traffic on Route 394 as was witnessed by him on Saturday, January 21, 2017 with two accidents that hampered travel on Route 394. He asked if there were plans to widen and add turns lanes at the intersection of Route 394 and Exchange. President Einhorn suggested Mr. Anthony contact IDOT with his traffic concerns as the Village of Crete is not responsible for decisions made on this road.

Special orders

Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – January 9, 2017
- Approval of Bills
- Ratification of Payroll

Trustee Wiater approved the bills for Building and Grounds and Road and Bridge. He also requested the addition of two bills to the consent agenda as follows: Republic Services for \$50,535.20 bringing the garbage total to \$50,738.23 and to Alexeychuk & Company, LLC for \$4,760.00 bringing the audit total for this period to \$4,760.00.

A motion was made to approve the Unanimous Consent Agenda as presented with the addition of bills approval by Trustee Wiater and the addition of two bills as listed above.

Motion by Trustee Stephen Johnson Second by Trustee Doris Harmon-Warren
 Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
 Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
 Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES

Public Health – Trustee Doris Harmon-Warren – no report
 Water Department – Trustee Stephen Johnson – no report
 Public Safety – Trustee Steven Beaudoin – no report
 Building and Grounds – Trustee Dean Gaffney - absent
 Finance, License and Ordinance – Trustee Mark Wiater – no report
 Road and Bridge – Trustee Holly Milburn - absent
 President Michael Einhorn

- Noted that State Income Tax and Sales Tax collection are down again this month.
- Confirmed with Supt Hameister the Village responsibility agreed to with the State for the sidewalk maintenance at Deer Creek on Route 1.
- Continues to work on the IGA for the LCC. More information will be forthcoming.

COMMITTEE AND DEPARTMENT REPORTS

Acting Village Administrator – Michael Smith

- Recycling seems to be catching on as there are less calls being received by the Village office.
- There are two businesses that are located in TIF#3 planning to make additions to their buildings.
- There is a boutique business expressing interest in the vacant building in the Park of Commerce.

Police Department –Chief of Police James Paoletti

- In reference to the report on January 9, 2017, one person has been arrested and a warrant for a second person's arrest has been issued.

Fire Department – no report

Superintendent of Public Works – Phil Hameister – Report submitted

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – no report

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Animal Warden/Code Enforcement – Ryan Allison – no report

Fire & Police Commission – no report

EMA – Marty Braccio – no report

Planning Commission – Karen Tellef – absent

Heritage Commission – Phyllis Monks – no report

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col. Nov 16)	2016-\$20,146.40	2015-\$20,613.82
Local Use – (Col. Jan 2017)	2017-\$17,343.70	2016-\$16,083.51
Sales Tax – (Col. Nov. 2016)	2016-\$55,041.84	2015-\$63,303.48
Income Tax – (Col. Nov. 2016)	2016-\$48,483.57	2015-\$55,563.20
Income Tax – (Col.)	2016-\$	2015-\$
MFT Allotment – (Col. Dec 2016)	2016-\$19,592.60	2015-\$18,639.68
Pers. Prop. Rep. Tax–(Col. Dec. 2016)	2016-\$ 4,955.40	2015-\$ 4,385.53
ComEd Utility Tax (Col.)	2016-\$	2015-\$
Nicor Utility Tax (Col. Dec 2016)	2016-\$14,718.48	2015-\$10,408.90
Video Gaming Report (Col)	2016-\$	2015-\$

- Thank you note was received from Rick Cobb and family for the plant sent during their time of loss.
- January 13, 2017 letter from Comcast noting the changes to the Comcast channel line-up in our community
- Notice of auditions from Suburban Youth Symphony Orchestra February 5, 2017 by appointment only. Apply online at www.suburbanyouthsymphony.org.
- Notice has been received from the Crete Masonic Lodge located at 1419 Main Street of the upcoming Pancake Breakfast on Sunday, March 5, 2017 from 8 a.m. until 1 p.m.

OLD BUSINESS continued:

2. Ordinance No. 2017-02: An Ordinance Establishing a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax in the Amount of 0.5%. Board action is anticipated. This was approved by voter referendum in November 2016.

A motion was made to read for the first time in title only Ordinance No. 2017-02, An Ordinance Establishing a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax in the Amount of 0.5%.

Motion by Trustee Steve Beaudoin Second by Trustee Doris Harmon-Warren
Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
Motion declared carried.

President Einhorn read aloud Ordinance 2017-02 in title only for the first time.

A motion was made to read for the second time in title only Ordinance No. 2017-02, An Ordinance Establishing a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax in the Amount of 0.5%.

Motion by Trustee Steve Beaudoin Second by Trustee Doris Harmon-Warren
Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
Motion declared carried.

President Einhorn read aloud Ordinance 2017-02 in title only for the second time.

A motion was made to adopt Ordinance No. 2017-02, An Ordinance Establishing a Non-Home Rule Municipal Retailers' Occupation Tax and Non-Home Rule Municipal Service Occupation Tax in the Amount of 0.5%.

Motion by Trustee Steve Beaudoin Second by Trustee Doris Harmon-Warren
On a Roll Call Vote:
Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
Motion declared carried.

Attorney Stevenson has contacted the Illinois Department of Revenue on the manner in which businesses will be notified of the sales tax increase. They stated the regularly mailed newsletter will contain notification of the increase. Also, if businesses are filing electronically, the form they use to file will contain the increase.

OLD BUSINESS continued:

3. **Ordinance No. 2017-** : An Ordinance authorizing the execution of an Intergovernmental Agreement to Establish Laraway Communications Center. Due to State mandates concerning consolidation of dispatch centers in Will County, the Laraway Communications Center has been established. Board action is anticipated.

After Attorney Stevenson reviewed the proposed IGA with LCC, wording inconsistencies need to be addressed prior to the signing of the IGA by President Einhorn. President Einhorn will speak with LCC and other municipalities involved to be sure all involved are in agreement with wording of the IGA.

NEW BUSINESS:

1. **Resolution 2017- 582:** A Resolution Authorizing the Participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and Authorizing the Acting Village Administrator To Approve A Contract With The Lowest Cost Electricity Provider For A Period Up To 36 Months. Board action is anticipated.

A motion was made to pass Resolution 2017-582 to authorize the participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and to authorize the Acting Village Administrator to approve a contract with the lowest cost electricity provider for a period up to 36 months for the purpose of electric rates for the street lighting and well pumps within the Village.

Motion by Trustee Steve Beaudoin Second by Trustee Doris Harmon-Warren
Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
Motion declared carried.

2. **Appointment** of Will Faber, Crete resident, to the Zoning Board of Appeals and Planning Commission. Board action is anticipated.

A motion was made to approve the appointment of Will Faber, a Village of Crete resident, to the Zoning Board of Appeals and Planning Commission as had been requested by President Einhorn.

Motion by Trustee Mark Wiater Second by Trustee Steve Beaudoin
Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
Motion declared carried.

NEW BUSINESS continued:

3. **Letter of resignation** from Fire Inspector Glenn Bachert written on October 31, 2016. Board action may be taken.

Fire Inspector Glenn Bachert has resigned as of December 2016 from his position as Village of Crete Fire Inspector. He was appointed as Deputy Chief for Calumet City Fire Department and will be working days from Monday through Friday and be unable to continue with fire inspections in Crete.

A motion was made to accept the letter of resignation of Glenn Bachert as fire inspector.

Motion by Trustee Steve Beaudoin

Second by Trustee Stephen Johnson

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none

Motion declared carried.

4. **Discussion on the probable purchase** of seven (7) new police vehicles to replace aging vehicles for the Crete Police Department. The request is to purchase 4 (four) 2017 Ford Utility Interceptors (Explorers) with AWD and 3 (three) 2017 Ford Interceptor Sedans (Taurus) with AWD for a total financed amount of \$188,202.00. Board action is anticipated.

A motion was made to approve the purchase of seven (7) new police vehicles to replace aging vehicles for the Crete Police Department. The request is to purchase 4 (four) 2017 Ford Utility Interceptors (Explorers) with AWD and 3 (three) 2017 Ford Interceptor Sedans (Taurus) with AWD for a total financed amount of \$188,202.00 through use of the Suburban Purchase Co-op Contract which was awarded by bid with the five year finance plan to be at the discretion of President Einhorn, using a plan that would best suit the needs and interest of the Village of Crete.

Motion by Trustee Steve Beaudoin

Second by Trustee Doris Harmon-Warren

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none

Motion declared carried.

5. **Discussion** on the proposal submitted by T.E.M. Services Inc. for RTU and Building Control System for the Police Station for replacement and upgrade of units. Total proposed cost is \$44,678.00. Board action may be taken.

Superintendent of Public Works Phil Hameister explained the HVAC unit and the controllers located at the police department building have developed problems that must be addressed. The unit was originally installed in 1996. It appears the most cost effective method of repair will be to replace and upgrade the HVAC unit.

A motion was made to waive the bidding process and award the bid to T.E.M. Services Inc. for RTU and Building Control System for the Police Station for replacement and upgrade of units for a total cost is \$44,678.00

Motion by Trustee Steve Beaudoin Second by Trustee Doris Harmon-Warren
Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
Motion declared carried.

A motion was made to close the regular session of the board meeting and to move to executive session at 8:27 p.m. for the purpose of Pending litigation and Review of Executive Session Minutes.

Motion by Trustee Mark Wiater Second by Trustee Stephen Johnson
On a Roll Call Vote:
Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
Motion declared carried.

EXECUTIVE SESSION

1. Pending litigation
2. Review of Executive Session Minutes

The board returned from Executive Session at 9:00 p.m.

A motion was made to continue to hold the executive session minutes from March 25, 2013, item # 2 only, and April 22, 2013 in full and to release in full and destroy audio tapes as authorized by law for the following dates: May 27, 2015, June 8, 2015, June 22, 2015, September 14, 2015, October 26, 2015 and January 11, 2016.

Motion by Trustee Mark Wiater Second by Trustee Doris Harmon-Warren
Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater
Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none
Motion declared carried.

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 9:04 pm.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

Ayes (4) Trustees Beaudoin, Harmon-Warren, Johnson, Wiater

Nays (0) none Absent (2) Trustees Holly Milburn and Dean Gaffney Abstain (0) none

Motion declared carried.

Passed and Approved on this 13th day of February, 2017.

Michael S. Einhorn, Village President



Deborah S. Bachert, Village Clerk