



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

PUBLIC HEARING MINUTES VILLAGE OF CRETE PRESIDENT AND BOARD OF TRUSTEES MEETING June 27, 2016

PUBLIC HEARING

Date: June 27, 2016
Call to Order: 6:45 p.m.
Village of Crete Municipal Building

Re: Appropriations for the fiscal year commencing on the 1st day of May 2016 and ending on the 30th day of April 2017: Recapitulation by Funds

President Michael Einhorn called Public Hearing to order on Monday, June 27, 2016 at 6:45 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steven Beaudoin, Dean Gaffney, Holly Milburn, Mark Wiater and President Michael Einhorn. Absent: Trustees Stephen Johnson and Doris Harmon-Warren. A quorum was present. Also in attendance: Attorney James Stevenson and Acting Administrator/Building Inspector Michael Smith.

President Einhorn explained the Appropriation Ordinance, Recapitulation of funds and noted the tax levy is slightly less than last year. He asked if those assembled had any questions. None were heard.

A motion was made to close the hearing at 6:47 p.m.

Motion by Trustee Mark Wiater

Second by Trustee Holly Milburn

Ayes (4) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater

Nays (0) none

Absent (2) Trustees Johnson and Harmon-Warren

Abstain (0) none

Motion declared carried.

President Einhorn announced the regular session of the Village Board Meeting would begin at 7 p.m.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN DEAN GAFFNEY DORIS HARMON-WARREN STEPHEN E. JOHNSON HOLLY MILBURN MARK WIATER

**MINUTES
VILLAGE OF CRETE
PRESIDENT AND BOARD OF TRUSTEES MEETING
June 27, 2016**

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, June 27, 2016 at 7:02 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steven Beaudoin, Dean Gaffney, Doris Harmon-Warren, Holly Milburn, Mark Wiater and President Michael Einhorn. Absent: Trustees Stephen Johnson. A quorum was present.

Also in attendance: Attorney James Stevenson, Acting Administrator/Building Inspector Michael Smith, Police Chief James Paoletti, Fire Chief/Administrator Lyle Bachert, Public Works Superintendent Phil Hameister, Code Enforcement Supervisor/EMA Marty Braccio, Code Enforcement Ryan Allison, Planning and Zoning Chairperson Karen Tellef and James McPhee, Fire & Police Commission .

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

1. Kim Kiran, 1360 Elizabeth Street

Ms Kiran requested to hold the annual Elizabeth Street block party on Saturday, August 6, 2016 from 11 am until 9 pm.

A motion was made to approve the request for the annual block party scheduled for August 6th from 11 am until 9 pm on Elizabeth Street between Cass and Exchange Streets and for the Village to provide barricades as has been done in past years.

Motion by Trustee Mark Wiater

Second by Trustee Dean Gaffney

Ayes (5) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater

Nays (0) none Absent (1) Trustee Johnson Abstain (0) none Motion declared carried.

2. Mike Sedor, President of Crete Bulldog Association

Item #1 was moved from New Business and discussed at this time. Mike Sedor was present to answer questions concerning the association's request.

A motion was made to approve Crete Bulldogs request to hold 3 (three) tag days to help support the Bulldogs in their attempt to take the varsity team to Daytona Beach, FL for a Thanksgiving Football Tournament and to purchase new uniforms for the players and to include the following dates of Saturday, July 30th, Saturday, September 17th and Saturday October 22nd, 2016 and to include limited to adults only soliciting in the street , wearing required safety vests.

Motion by Trustee Steve Beaudoin

Second by Trustee Doris Harmon-Warren

CITIZENS' SPEAK continued.

Ayes (5) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater
Nays (0) none Absent (1) Trustee Johnson Abstain (0) none Motion declared carried.

3. James McPhee spoke on behalf of the Fire and Police Commission.

Mr. McPhee gave an update on the Police Department eligibility list. The current Police Eligibility Register Expired on June 24, 2016. New applicants tested on June 4, 2016. There were 15 (fifteen) candidates who met the minimum requirements. The 2016 Preliminary Eligibility Register was posted on June 23, 2016. The Final Eligibility Roster will be posted on Sunday, July 3rd, 2016. This list will be effective for a period of 2 years.

4. Al Caruso, 3712 So. State Street

Mr. Caruso was present asking about his previous request concerning open pit or camp fires within the Village limits. Attorney Stevenson discussed his review of applicable statutes and ordinances and suggested Mr. Caruso call the Crete Police Department for enforcement when the burning occurs. Mike Smith stated he has spoken with the neighbor whose burning is offensive to Mr. Caruso and the homeowner was made aware of the health issues involved. President Einhorn suggested Mr. Caruso speak with Chief Paoletti concerning the best way to handle any future burning matters and his complaint about a recent interaction with an officer on an unrelated matter. The board agreed to address open pit burning on a case by case basis and use the applicable ordinances to cite offenders when complaints are received.

Special orders

Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Bills
- Ratification of Payroll
- **Ordinance No. 2016-09:** An Ordinance authorizing the execution of First Amendment to Annexation Agreement between the Village of Crete and Crete 100, LLC and Piepenbrink Family Trust for the property known as Crete MarketPlace and Security Agreement/Notice of Lien regarding approximately 102 acres between Steger Road and Richton Road east of Illinois Route 394. First Reading, Second Reading and Adoption. Motion by Trustee Mark Wiater. Second by Trustee Doris Harmon-Warren. Motion Carried. This was previously discussed by the board on March 28, 2016 and will change the requirements of the security bond.
- **Ordinance No 2016-10:** An Ordinance making the appropriation for the corporate purpose of the Village of Crete, Illinois for the fiscal year commencing on the first day of May 2016 and ending on the thirtieth day of April 2017. First Reading, Second Reading and Adoption. Motion by Trustee Mark Wiater. Second by Trustee Holly Milburn.

Clerk Bachert noted the date for the next village board meeting to be July 11th, not July 13th as listed at the end of tonight's agenda.

Trustee Wiater asked that the corporate bills be changed to reflect \$7,491.70 bill to McNally which would bring corporate total to \$30,282.66.

Trustee Wiater approved bills for Trustee Johnson, Water Department for the June 27, 2016 meeting.

Unanimous Consent Agenda continued.

Trustee Wiater asked that Old Business Item #1, Ordinance No. 2016-10, be moved to the consent agenda. President Einhorn noted Ordinance No. 2016-10 is the appropriation ordinance that sets the limits on spending for the 2016-17 year. The total amount is right at \$16 million and the amount of real estate taxes to cover the spending is actually less than was collected last year by about \$2,400.00. A motion was made to approve the Unanimous Consent Agenda as presented and to include the additions and corrections as listed above.

Motion by Trustee Mark Wiater

Second by Trustee Holly Milburn

Ayes (5) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater

Nays (0) none

Absent (1) Trustee Johnson

Abstain (0) none

Motion declared carried.

At this time, President Einhorn read the Recapitulation of Funds of Ordinance No. 2016-10 aloud.

REPORTS: PRESIDENT AND TRUSTEES

Public Health – Trustee Doris Harmon-Warren

- The Village is ready to spray for mosquitos when the need arises. Dry conditions have not made spraying necessary to date.

Water Department – Trustee Stephen Johnson – absent

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Dean Gaffney – no report

Finance, License and Ordinance – Trustee Mark Wiater – no report

- Noted he will miss the July 25, 2016 board meeting.

Road and Bridge – Trustee Holly Milburn

- Report heard at the end of Old Business.

President Michael Einhorn

- Will be attending a G30 meeting on Wednesday, June 29th.
- Continues to work with Trustee Harmon-Warren on the garbage RFP which will be presented at the July 11th board meeting.

COMMITTEE AND DEPARTMENT REPORTS

Acting Village Administrator – Michael Smith

- Working with a Veteran's group for electronic recycling. There will be a \$20 fee (greater if very large TV) for televisions and computer screens. A Saturday date and location is being discussed for this recycling event.

Police Department – Chief of Police James Paoletti

- Report heard at the end of Old Business.

Fire Department – Fire Chief Lyle Bachert – no report

Superintendent of Public Works – Phil Hameister – Report submitted

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio – no report

Fire & Police Commission – James McPhee reported under Citizens' Speak.

EMA – Marty Braccio – no report

Animal Warden – Ryan Allison – no report

Planning Commission – Karen Tellef – no report

Heritage Commission – Phyllis Monks – absent

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col. April)	2016-\$ 20,619.07	2015-\$ 22,401.25
Local Use – (Col. June)	2016-\$ 16,680.04	2015-\$ 15,546.21
Sales Tax – (Col.)	2016-\$	2015-\$
Income Tax – (Col.)	2016-\$	2015-\$
MFT Allotment – (Col.)	2016-\$	2015-\$
Pers. Prop. Rep. Tax–(Col.)	2016-\$	2015-\$
ComEd Utility Tax (Col.)	2016-\$	2015-\$
Nicor Utility Tax (Col.)	2016-\$	2015-\$
Video Gaming Report (Col)	2016-\$	2015-\$

- *Six Flags Great America discounted tickets* are available for residents and the village office staff through SSMMA in July and August 2016. Price will be \$39.00, almost a 50% savings.
- Jun 16, 2016 Comcast letter with changes in the Digital Economy package.
- Received a letter from Lions Club President Pat Johnson for the annual request of the Crete Lions Club to hold their Annual Candy Day for the Blind on Friday, October 14th and Saturday, October 15th, 2016. Proceeds are used to support blind and deaf projects and local community programs. Board action was not required for this request.
- A letter was received from the Illinois State Board of Education about FREE Summer Meals available to eligible children ages 18 and under when school is out. For more information contact Amy Bianco or Naomi Greene at 800-545-7892.

OLD BUSINESS:

1. **Ordinance No 2016-10:** An Ordinance making the appropriation for the corporate purpose of the Village of Crete, Illinois for the fiscal year commencing on the first day of May 2016 and ending on the thirtieth day of April 2017. Board action is anticipated.

The ordinance was moved to consent agenda for action.

2. **Discussion regarding the sale** of a 55 acre parcel commonly known as 1045 Main Street. The Board is considering selling a 55 acre parcel owned by the Village to spur development, plan for a connection street between Forest Glen Subdivision and Route 1 and to preserve the stand of old Oak trees located at the eastern portion of the property. No final action is anticipated.

President Einhorn stated the land study is almost completed. A second contract has been submitted by an interested party.

OLD BUSINESS continued:

- 3. Discussion of water rates** relative to iron removal in the Village of Crete. Board action may be taken.

President Einhorn discussed the issue of raising water rates to finance the installation of iron and manganese removal equipment at the Village's five wells. He stated the current water usage rate per one thousand gallons charged to the residents is \$2.99. He suggests an increase of \$0.51 per thousand bringing the water rate usage to \$3.50 per thousand gallons. In addition, a flat rate fee should be applied to each meter or unit of \$4.00 per month. (The flat rate increase would be \$12.00 per billing cycle). Plans would be to eliminate the regular yearly increase for the next three years. The Village is receiving a low interest EPA loan to pay for the new equipment which is expected to cost about \$4,500,000.00 with plans to be paid off over a period of 20 years. When the new rates go into effect they will apply to all dwelling units in the Village, including mobile homes, apartment buildings with four or more units, trailer parks, and assisted living apartments or skilled care facilities. Once the Village has good data on the amount of new money coming in and the actual bond payment amounts, the rates could be re-adjusted. The Village will need approximately \$25,000.00 per month to make interest and bond payments for the equipment that will be installed to remove the iron and manganese from the village water.

- 4. Discuss the demolition of 280 W. Exchange.** Staff is in the process of preparing a Request for Proposal since there is a possibility that parts of the foundation and concrete floor may be used for the new building. Board action may be taken.

A motion was made to authorize the mayor to create the final RFP for the demolition of 280 W. Exchange Street and to have the Mayor set the date and send out the RFP's.

Motion by Trustee Holly Milburn

Second by Trustee Mark Wiater

Ayes (5) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater

Nays (0) none Absent (1) Trustee Johnson Abstain (0) none Motion declared carried.

- 5. RFP Results from June 22, 2016** for RFP on Sidewalk Replacement Program. Three proposals were received. Low bid was submitted by J & J Newell Concrete Contractors, Inc. in the amount of \$22,050.00. Board action may be taken.

The 2016 sidewalk replacement program came in over budget by approximately \$2,200. It will be cut back so as not to exceed the \$20,000 limit.

A motion was made to award the contract for the Sidewalk Replacement Program not to exceed \$20,000.00 to J & J Newell Concrete Contractors, Inc.

Motion by Trustee Steve Beaudoin

Second by Trustee Dean Gaffney

Ayes (5) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater

Nays (0) none Absent (1) Trustee Johnson Abstain (0) none Motion declared carried.

OLD BUSINESS continued:

- 6. Discussion of the request** from Hubbard Trail Partners TIF #2, 1395 Main Street. This request for Phase 4 of the project was heard by the TIF Advisory Board on May 25, 2016 and June 6, 2016. Recommendation was made by the TIF Advisory Board for a 50% reimbursement of the \$469,471.40 estimate total not to exceed a maximum of \$235,000.00. Board action is anticipated.

Jan Schwieters of Hubbard Trail partners was present to answer questions or concerns on her request for TIF #2 funds to be used at 1395 Main Street in the last phase of her building project. Drawings were presented showing changes planned. Since the Heritage Commission has been reinstated after many years of inactivity, it was discussed that they may need to be involved. The board members deemed it unnecessary to send plans to the heritage commission for review since the project began while their commission was inactive and they would be coming into the project when it is nearing completion.

Trustee Wiater suggested the board members consider there may be future projects coming before the board to request use of TIF#2 funds. At this time, there are no specific requests being made. Trustee Gaffney expressed the desire of more time to work through the dollar amount requested and that he might suggest funding at 45%.

A motion was made to accept the recommendation made by the TIF Advisory Board for a 50% reimbursement of the \$469,471.40 estimated total and not to exceed a maximum amount of \$235,000.00, directing the attorney to prepare the ordinance.

Motion by Trustee Steve Beaudoin

Second by Trustee Holly Milburn

Ayes (5) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater

Nays (0) none

Absent (1) Trustee Johnson

Abstain (0) none

Motion declared carried.

Trustee Milburn reported:

- The end of the “grace period” to purchase vehicle stickers and animal tags is Thursday, June 30th, 2016. She encouraged the Police Department to ticket vigorously after the holiday weekend to be fair to those who have purchased their tags/stickers as required.
- Trustee Milburn noted the deplorable situation at Heritage Park where restrooms were severely damaged.

Chief Paoletti reported:

- The police department invested a burglary on Steger Road located within the Village limits. Suspects were apprehended.
- Reminder: The police officers and sergeants will be holding a fundraiser at Culvers in Crete on Tuesday, August 9th from 4 – 8 pm. The “Tip a Cop” fundraiser will support Illinois Special Olympics.

NEW BUSINESS:

1. **Request from Crete Bulldogs** asking for board approval on 3 (three) tag days to help support the Crete Bulldogs in their attempt to take the varsity team to Daytona Beach, FL for a Thanksgiving Football Tournament. Dates being requested are: First request being made is for Sat. July 30th; The Second request is for Saturday September 17th or Sunday October 2nd; the third request being made is for Saturday October 15th, 2016 (See correspondence regarding Lions Club request). Proceeds to be used towards new uniforms estimated cost of over \$25,000.00 and the Florida tournament trip cost estimated to be just over \$20,000.00. Board action is anticipated.

Action was taken under Citizens' Speak.

2. **Discussion on expenditure of TIF#2 Funds** for a local match of a proposed sidewalk extension at the Deer Creek Bridge on IL Route 1. The Village portion would be 20% of the estimated cost of \$17,825. (Approximately \$3,565.00) The sidewalk is a pedestrian enhancement that would fulfill some deficiencies that have been identified in our Comprehensive Plan adopted in February 2016. Proposed sidewalk extension to be constructed from the mobile home park to the fun center. Board action may be taken.

A motion was made to sign an agreement for a local match of a proposed sidewalk extension at the Deer Creek Bridge on IL Route 1 with an estimated cost of \$17,825.00 agreeing the Village's portion not to exceed \$4000.00.

Motion by Trustee Doris Harmon-Warren

Second by Trustee Dean Gaffney

Ayes (5) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater

Nays (0) none Absent (1) Trustee Johnson Abstain (0) none Motion declared carried.

Additional items from President Einhorn:

- Crete Road engineering is on hold due to the State of Illinois lack of a budget.
- The RFP has been prepared for garbage contracts for next year.
- HITS will be attending our July 11th, 2016.

EXECUTIVE SESSION: No session was held.

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 9:15 p.m.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

Ayes (5) Trustees Beaudoin, Gaffney, Harmon-Warren, Milburn and Wiater

Nays (0) none Absent (1) Trustee Johnson Abstain (0) none Motion declared carried.

Passed and Approved on this 11th day of July, 2016.

Michael S. Einhorn, Village President



Deborah S. Bachert, Village Clerk

Recapitulation by Fund 2016-2017

	Total Appropriation	Tax Levy	Other Sources
General Fund			
General Operations	4,299,300	535,000	3,764,300
Street Lighting	44,000	44,000	-
Total General Fund	4,343,300	579,000	3,764,300
Water & Sewerage	1,241,800	-	1,241,800
Road & Bridge	942,500	-	942,500
TIF Districts	3,283,000	-	3,283,000
Police Protection	2,654,200	287,000	2,367,200
Police Pension	360,000	300,000	60,000
Garbage	724,000	-	724,000
Public Benefit	230,000	6,800	223,200
Employees' Retirement	285,000	256,000	29,000
Debt Service	96,250	92,800	3,450
Fire Protection	991,900	670,000	321,900
Working Cash	4,500	-	4,500
ESDA	163,000	2,000	161,000
Audit	61,000	36,000	25,000
Liability Insurance	252,150	232,000	20,150
Crossing Guard	33,000	27,000	6,000
Motor Fuel Tax	335,000	-	335,000
Total	16,000,600	2,488,600	13,512,000