



VILLAGE of CRETE

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VILLAGE PRESIDENT
MICHAEL S. EINHORN

VILLAGE CLERK
DEBORAH S. BACHERT

**MINUTES
VILLAGE OF CRETE
PRESIDENT AND BOARD OF TRUSTEES MEETING
May 23, 2016**

REGULAR BOARD MEETING:

President Michael Einhorn called the regular board meeting of the President and the Board of Trustees of the Village of Crete to order on Monday, May 23, 2016 at 7:00 pm in the municipal building at 524 W. Exchange Street, Crete, Illinois. President Einhorn led those assembled in the Pledge of Allegiance to the Flag.

On a roll call by Village Clerk Deborah Bachert the following were present: Trustees Steven Beaudoin, Doris Harmon-Warren, Stephen Johnson, Holly Milburn, Mark Wiater and President Michael Einhorn. Absent: Trustee Dean Gaffney. A quorum was present.

Also in attendance: Attorney James Stevenson, Acting Administrator/Building Inspector Michael Smith, Police Chief James Paoletti, Fire Chief/Administrator Lyle Bachert, Public Works Superintendent Phil Hameister, Code Enforcement Supervisor/EMA Marty Braccio, and Heritage Commission Chairperson Phyllis Monks.

CITIZENS' SPEAK

Visitors are always welcome to all public meetings of the President and Board of Trustees of the Village of Crete. Interested parties wishing to speak should identify their intent to speak, they then may give their name and where they reside if they so choose and then make their comment. Persons may also provide their address privately to the Village Clerk if they so choose; persons are advised that addresses are considered private information under the Freedom of Information Act and thus are exempt from disclosure pursuant to any Freedom of Information Act request. However, in order to give proper consideration to all items on the agenda, the President has the authority to limit participants in debates and will close repetitive or abusive remarks.

No one in the audience asked to address the board.

BOARD OF TRUSTEES:

STEVEN BEAUDOIN DEAN GAFFNEY DORIS HARMON-WARREN STEPHEN E. JOHNSON HOLLY MILBURN MARK WIATER

Special orders

Unanimous Consent Agenda

All items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a board member so requests, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- Approval of Minutes : Regular Board Meeting – May 9, 2016
- Approval of Bills
- Ratification of Payroll
- **Ordinance No. 2016-06:** An Ordinance authorizing payment of certain eligible redevelopment project costs from TIF District No. 2 Funds for wetland and ROW planning and storm water management for North Main Street project. First Reading, Second Reading and Adoption. Motion by Trustee Steve Beaudoin. Second by Trustee Stephen Johnson. Motion Carried.

Trustee Wiater approved the bills for Trustee Gaffney, Buildings and Grounds.

A motion was made to approve the Unanimous Consent Agenda as presented with the addition of Trustee Wiater approving for Trustee Gaffney.

Motion by Trustee Stephen Johnson

Second by Trustee Steve Beaudoin

Ayes (5) Trustees Beaudoin, Johnson, Harmon-Warren, Milburn and Wiater

Nays (0) none Absent (1) Trustee Gaffney Abstain (0) none Motion declared carried.

REPORTS: PRESIDENT AND TRUSTEES

Public Health – Trustee Doris Harmon-Warren

- The sewer lining project is nearing completion in the SE section of the old part of town.
- Mosquito spraying and briquettes in storm sewers is being prepared.
- The RFP for the garbage removal contract is being prepared with target date as Aug/Sept for notification.

Water Department – Trustee Stephen Johnson – no report

Public Safety – Trustee Steven Beaudoin – no report

Building and Grounds – Trustee Dean Gaffney – absent

Finance, License and Ordinance – Trustee Mark Wiater

- Trustee Wiater reported that Paul Vanderaa and Maria Alexychuck are responsible for setting up the program known as the Illinois Debt Recovery Program for our Village. It was a lengthy process to become part of the Illinois Debt Recovery Program. Once the registration was established, the program allows the Village to recover debt owed to the Village mostly through tax refunds that the state would be issuing to the debtor. Instead of receiving their entire refund, the persons owing the Village money receive their refund less the amount that is owed to the village.

As of May 9th, 2016, the Village has received \$19,508.32 in consolidated payments. Those are the funds already transferred into the village account. There is currently \$36,758.98 in offset funds for the Village. These are funds earmarked for the village that must go through a sixty day wait period before the state actually releases the funds. Thanks to Paul and Maria for their work on this project.

REPORTS: PRESIDENT AND TRUSTEES continued.

Road and Bridge – Trustee Holly Milburn

- Residents need to remember that May is the month to purchase vehicle stickers and animal tags.

President Michael Einhorn

- CMAP sent out notification to Villages concerning the passage of a Resolution on railways, hoping for support. No action was taken.
- An iron removal informational video for the residents to view is being worked on.
- HITS (Horses in the Sun) has purchased Balmoral Park. John Eickman, one of the developers, desires to attend a future board meeting and to meet with Village staff within the next month.
- The Village has received a tree grant via ComEd in form of 100 sapling trees that will be planted in town. There will be 5 or 6 varieties sent.
- After meeting with the developers of the downtown Main Street project, the Village will send information to the company which will include desired building elevations.
- New landscaping has been installed at the Village Hall and at the two locations at Main and Exchange. The planting area by the post office was also freshened.
- Tech 3 has been working on the wetlands delineation for the 55 acres on North Main Street.
- The budget for 2016-2017 is in the final stages of preparation. The appropriation ordinance will be prepared and a hearing will be set within the next 30 days. Some of the items included in the new budget are: Plans to add a locker room and break area to the north side of the public works building for the DPW employees; Building a new facility for EMA at 280 W. Exchange, tearing down the current building and replacing it with a new metal structure; Heating and air conditioning upgrades and repair work is scheduled for the police station; Carpet replacement at the village hall.

COMMITTEE AND DEPARTMENT REPORTS

Acting Village Administrator – Michael Smith

- The Village has sent a letter to be published and distributed to all residents. The letter will contain information on the supply price changes for electricity. Based upon the terms of the electricity supply contract, if Homefield Energy is your supplier under the Will Electric Aggregation Group at a rate of \$0.06996 per kWh you have the right to return to ComEd or any other supplier for your electricity supply without an early termination fee. In order to return to ComEd utility supply, call 1-866-694-1262, having your account number ready to give out and let them know that you are choosing to return to ComEd supply service.
- The Crete Park District will be going to referendum this November, asking for a 4 cent per \$100 EAV on real estate increase to provide special recreational program funding.
- IDOT is proceeding with plans and fact finding for replacement of the bridge over Deer Creek on North Main Street. No specific date has been set for construction to begin. .
- The Memorial Day Parade will be Monday, May 30th at noon. The service in the park is scheduled for 11 am.

COMMITTEE AND DEPARTMENT REPORTS continued.

Police Department –Chief of Police James Paoletti

- Through funding made available by a State Grant, the CPD has conducted integrity checks at local businesses that sell tobacco products. Six establishments tested and three were cited for violations. They will appear in Peotone court.

Fire Department – Fire Chief Lyle Bachert

- On Thursday, May 12th, 2016 two members of the Crete Fire Department graduated from the Prairie State Fire Fighter Academy. They are Luke Cogan and Jordan Carlton. Congratulations.

Superintendent of Public Works – Phil Hameister – Report submitted

Village Engineer – Tech III – no report

Building Department – Building Inspector Mike Smith – Report submitted

Code Enforcement – Code Enforcement Supervisor Marty Braccio

- Saturday, May 21st was Animal Inoculation Day. It was a good day overall. Next year there will hopefully be less of a long wait. 39 Pet licenses were issued and 16 vehicle stickers were sold. Residents appreciated being able to purchase stickers and tags on Saturday if there work schedules conflicted with the village’s office hours.

Fire & Police Commission – no report

EMA – Marty Braccio

Animal Warden – Ryan Allison – no report

Planning Commission – Karen Tellef – absent

Heritage Commission – Phyllis Monks – no report

COMMUNICATIONS:

Warrants:

Excise (Telecom. Tax) – (Col.)	2016-\$	2015-\$
Local Use – (Col.)	2016-\$	2015-\$
Sales Tax – (Col. Feb)	2016-\$57,680.04	2015-\$68,015.66
Sales Tax – (Col. March)	2016-\$53,025.69	2015-\$55,246.69
Income Tax – (Col.)	2016-\$	2015-\$
MFT Allotment – (Col. April)	2016-\$18,795.94	2015-\$19,208.74
Pers. Prop. Rep. Tax–(Col. April)	2016-\$ 5,067.81	2015-\$ 6,678.49
ComEd Utility Tax (Col.)	2016-\$	2015-\$
Nicor Utility Tax (Col.)	2016-\$	2015-\$
Video Gaming Report (Col)	2016-\$	2015-\$

- New Hope Center, Inc. will hold their annual Golf Outing on Friday, July 15th, 2016 at Lansing Country Club. For information call (708) 841-1071.
- A letter will be sent to all residents with information on the supply price changes for electricity. Based upon the terms of the electricity supply contact, if Homefield Energy is your supplier under the Will Electric Aggregation Group at a rate of \$0.06996 per kWh you have the right to return to ComEd or any other supplier for your electricity supply without an early termination fee. In order to return to ComEd utility supply, call 1-866-694-1262, having your account number ready to give out and let them know that you are choosing to return to ComEd supply service.

OLD BUSINESS:

1. **Results of the MFT Bid Opening** held on Tuesday, May 17, 2016 for various locations within the Village. Three bids were received. The lowest bid was submitted by “D” Construction in the amount of \$192,297.75. Board action is anticipated.

On the recommendation of Tech 3, the Village Board considered this year’s Motor Fuel Tax paving and patching contract be awarded to D Construction in the amount of \$197,297.75. This amount represents approximately one year’s worth of Motor Fuel Tax collections for the Village. MFT money can only be spent of roadway repair and maintenance work or related items.

A motion was made to accept the bid submitted by “D” Construction in the amount of \$192,297.75.

Motion by Trustee Holly Milburn

Second by Trustee Mark Wiater

Ayes (5) Trustees Beaudoin, Johnson, Harmon-Warren, Milburn and Wiater

Nays (0) none

Absent (1) Trustee Gaffney

Abstain (0) none

Motion declared carried.

2. **Ordinance No. 2016-_____**: An Ordinance authorizing the execution of a ROW License Agreement By and Between the Village of Crete and Sigecom, LLC d/b/a WOW! Internet, Cable and Phone for the placement and operation of fiber optic telecommunication wire in the right-of-way. Board action may be taken.

After discussion, the Village Board authorized the signing of an agreement with Sigecom, LLC d/b/a WOW (Wide Open West) to allow WOW to place fiber cable in village road right of way. In exchange for this right, WOW will provide a fiber connection from the village hall to the police station, the public works building and the site of the proposed new Emergency Management building to be located at 280 W. Exchange. WOW will be installing fiber optic cable from the cell tower in the Crete Park to the cell tower at the corner of Elmscourt Lane and Route 1.

A motion was made to accept the agreement of a ROW License between the Village of Crete and Sigecom, LLC d/b/a WOW (Wide Open West)! Internet Cable and Phone for the placement and operation of fiber optic telecommunication wire in the right-of-way and to place the ordinance / agreement on the consent agenda of the next regularly scheduled board meeting.

Motion by Trustee Mark Wiater

Second by Trustee Steve Beaudoin

Ayes (5) Trustees Beaudoin, Johnson, Harmon-Warren, Milburn and Wiater

Nays (0) none

Absent (1) Trustee Gaffney

Abstain (0) none

Motion declared carried.

3. **Animal Inoculation Day**

Trustee Wiater expressed thanks to Marty Braccio and Ryan Allison and all those involved for their work in making Saturday, May 21st a successful day for inoculations. Special thanks to new employee Kim Adams for stepping up to the plate to help with the Inoculation Day.

NEW BUSINESS:

1. Discussion of the Letter of Engagement with Sikich, Certified Public Accountants & Advisors, for the fiscal year 2015-2016. Board action is anticipated.

A motion was made to authorize the signing of the Letter of Engagement with Sikich, Certified Public Accountants & Advisors, for the fiscal year 2015-2016.

Motion by Trustee Stephen Johnson

Second by Trustee Mark Wiater

Ayes (5) Trustees Beaudoin, Johnson, Harmon-Warren, Milburn and Wiater

Nays (0) none Absent (1) Trustee Gaffney Abstain (0) none Motion declared carried.

2. Discussion of Resolution No. 16-02 as submitted by the South Suburban Mayors and Managers Association endorsing the Metropolitan Mayors Caucus' Greenest Region Compact 2. Board action may be taken.

President Einhorn explained the SSMMA is endorsing the resolution of the Metropolitan Mayors Caucus' Greenest Region Compact 2. It is looking towards a sustainable future for communities and the greater Chicago area. The consensus goals of the Greenest Compact 2 aim for enhanced quality of life for residents; protection and stewardship of the environment and sustainable economic vitality. A resolution will be created specific to the Village of Crete and placed on the consent agenda of the next regularly scheduled board meeting.

EXECUTIVE SESSION: None held

ADJOURNMENT:

As there was no further business to come before the board, a motion was made to declare the meeting adjourned at 8:10 p.m.

Motion by Trustee Mark Wiater

Second by Trustee Harmon Warren

Ayes (5) Trustees Beaudoin, Johnson, Harmon-Warren, Milburn and Wiater

Nays (0) none Absent (1) Trustee Gaffney Abstain (0) none Motion declared carried.

Passed and Approved on this 13th day of June, 2016.

Michael S. Einhorn
Village President

DSB

Deborah S. Bachert
Village Clerk